



Fishguard & Goodwick Town Council
Town Hall
Market Square, Fishguard SA65 9HE
Clerk: Ms Rachel Thomson
Tel: 01348 874406
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

You are hereby summoned to attend an extra ordinary Full Council meeting of the Fishguard & Goodwick Town Council at 7:00pm on Tuesday 1st August 2023. The meeting will be held in the Town Hall meeting room and will be multilocational. Please ask the Clerk if you require an online link.

Cllr. McCarney will be in the Chair

Clerk: ...*Rachel Thomson*
Rachel Thomson

Agenda

PUBLIC SESSION - CLLR. McCARNEY

Before Town Council business commences, the public session offers members of the public, the opportunity to **comment on items on this agenda, or to bring concerns to the Council**. Members of the public will be limited to three minutes for their comments or question. Members of the public can liaise with their local Town and County Councillors at any time, not just at meetings.

Public present.

On the evening:

County councillors present.

On the evening:

STANDING ORDERS TO BE ADOPTED

1. **Apologies.**

To formally record apologies for absence and to record the attendance of Town Councillors.

2. **Declarations of interest.**

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.

3. **Minutes of the previous meeting**

To approve the minutes of the previous meeting, held on Tuesday 4th July 2023, as a true and accurate record of the meeting.

4. **Clerks report.**

On the evening

5. **Councillor Update**

On the evening

6. **Councillor Action List Update:**
Update on live Action List.
7. **Budget update and review - Clerk**
The most recent budget has been circulated, are there any questions or comments
8. **An opportunity to ask questions regarding the committee meetings held last month**
- | | |
|------------|------------|
| Finance | 17.07.2023 |
| Planning | 11.07.2023 |
| Events | 18.07.2023 |
| Governance | 18.07.2023 |
9. **Financial Regulations Review:**
To review and adopt the draft Financial Regulations prepared by the Clerk.
The Governance Committee have reviewed at the latest Governance meeting and recommend adoption by the Full Council.
10. **Terms of Reference Review:**
To review and adopt the Terms of reference for the Committees prepared by the Clerk.
These have been reviewed previously and are ready for adoption.
11. **Grant Policy:**
To review and adopt the Grant Policy, updated by the Clerk.
The Governance Committee have reviewed at the latest Governance meeting and recommend adoption by the Full Council.
12. **Grant Applications:**
Fishguard Round Table: £500 was considered and deferred at the recent meeting of the Finance Committee as there was documentation missing, but a decision is needed before the next Finance meeting.
13. **Road Layout:**
To discuss and resolve action plan on future of the Town Square banner poles.
Should this go out for public consultation?
14. **Remuneration 2023-2024:**
Annual payment of £156 reimbursement for extra costs of working from home, plus an additional £52 towards consumables. (Details page 10 Independent Remuneration Panel Annual Report February 2023): To discuss and formerly agree the £156 payment (individual opt out option at a later date), which will be paid annually in March 2024. Also discuss and agree if the £52 be paid as a lump sum, or only if supported by invoices.
15. **Standing Orders:**
To review and adopt the updated Standing Orders, these are based on the new Model provided by One Voice Wales and have been prepared by the Clerk with consultation with the Mayor and Vice Mayor.
The Governance Committee have reviewed at the latest Governance meeting and recommend adoption by the Full Council.
16. **Annual Report:**
To review the Draft Annual Report prepared by the Clerk and Mayor. This has been prepared following guidance from LG&E Act 2021 Welsh Gov Statutory Guidance.

17. Website Provider:

The website contract is due to expire in December 2023. To discuss whether to remain with Webadept, or if alternate provider be considered.

18. Phone & Broadband:

The Council is no longer tied into a contract. To discuss alternative provision.

19. Challenge Wales Triathlon: Cllr McCarney

Should the Town Council send a letter to Challenge Wales, thanking them for hosting a successful event and listening to concerns from 2022. (This is in addition to the formal feedback already provided by the Clerk).

20. Parrog Wood Sculptures: Cllr Tyrrell

To discuss the condition of the wood sculptures on the Parrog, and the proposal that a request be sent to PCC informing them of the condition, and the need to repair, replace or remove them.

21. Pembrokeshire Nature Partnership: Cllr Gwynn

To discuss the grant funding available via the Pembrokeshire Nature Partnership and consider whether the council should bid for funds.

22. Town Appearance: Cllr Tyrrell

Discuss and agree a proposal to enhance the appearance of the towns using lights/bunting or other suggestions.

23. ILCA to CILCA Course:

Clerk would like to have the authority of the Council to enrol for the ILCA to CILCA course through the SLCC. This is designed to bridge the gap between the 2 qualifications. The cost for this course is £120 plus Vat and would commence in September.

24. Internal Audit letter of comment:

To resolve if any further action should be taken regarding the observations noted by the Internal Auditor in their letter of Comment that accompanied the completed Annual Return.

Date of next meeting:

Time meeting closed: