



Fishguard & Goodwick Town Council
Town Hall
Market Square, Fishguard SA65 9HE
Clerk: Ms Rachel Thomson
Tel: 01348 874406
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

The **Minutes** of the Finance Committee meeting of the Fishguard & Goodwick Town Council held at 7:00pm on Monday 19th June 2023.
The meeting was multilocational.

Cllr. McCarney was in the Chair

Town Clerk: ...*Rachel Thomson*
Rachel Thomson

Minutes

STANDING ORDERS WERE ADOPTED

1. **Apologies.**

To formally record apologies for absence and to record the attendance of Town Councillors.

Present: Cllrs McCarney, Davidson, Morgan, Shaw and Cllr Ryan.

Apologies Received: Cllr Gwynn (family commitment).

2. **Declarations of interest.**

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.

Cllr Davidson declared a personal interest on item 6.

3. **Minutes of the previous meeting**

To approve the minutes of the previous meeting, held on 15th May 2023, as a true and accurate record of the meeting.

It was agreed to accept the minutes as a true and accurate record. Proposed Cllr Shaw, seconded Cllr Morgan.

4. **Clerks Update:** Nothing to report.

5. **Budget update and review - Clerk**

Bank Balances as at:	31 st May 2023
General Account	£63,170.55
Reserve Account	£42,133.39
Community Services A/c	£30,263.15
Christmas Account	£215.37
Mayors Charities A/c	£183.71
Petty Cash	£44.61

No comments/questions received.

6. Grant Applications:

Fishguard Music Festival: £1,500
F&G Community Events – New Years Eve Party: £1,500
North Pembrokeshire Trade & Tourism – Food Festival: £1,500

Cllr Davidson left the meeting for the second application, having declared an interest. Each grant application was individually considered and discussed. It was felt that they should all be considered at the next Full Council meeting, with the recommendation from the Finance Committee that they be funded for the full amounts requested. Proposed Cllr Morgan, seconded Cllr Shaw.

7. Proposal of purchase of litter pickers:

To discuss and agree purchase of a stock of litter pickers for use in any future Community Litter Picks to be arranged by the Town Council.

It was agreed that the Town Council should purchase its own litter pickers to enable community litter picks. Cllr McCarney produced figures for purchasing litter pickers locally versus online. It was agreed to purchase 20 litter pickers locally from Bettabays at £72, and these would be kept in the council office when not in use. Proposed Cllr Morgan, seconded Cllr Davidson.

8. Invoices for payment: Clerk.

The following invoices have been received and future payment dates have been scheduled following authorisation by Finance Committee.

OVW Training Courses £76.00
ETTS – Put up banners £180.00
F&G Garden Centre: Re-fit brackets Lower Town £98.40

The above payments were authorised. Proposed Cllr Shaw, seconded Cllr Davidson.

9. Direct Debits and pre-authorised payments.

The following payments have been approved at Full Council or by committee. For your information only.

Webadept May	£117.60	Monthly IT support
Pembrokeshire CC May	£500	Monthly Rent of offices
OneCom May	£92.04	Phone & Broadband
Payroll May	£2,467.20	Salary, Pension, Mayor/Deputy & HMRC
F&G Garden Centre	£1,500	First payment floral displays

The above payments were noted.

10. Internal Transfers

General Account to Mayor Fund £331 fundraising event
General Fund to Reserves £25,000 as agreed at TC meeting 06.06.23

The above transfers were noted.

11. Payments made by Clerk.

The following purchase made by the Clerk under Financial Regulation 4.1, in conjunction with the Chair of Council:

None

Date of next meeting: Monday 17th July 7pm

Meeting Closed: 7.53pm

Meeting Ref: F/23-6

Signed: Date:

Position: