



Fishguard & Goodwick Town Council  
Town Hall  
Market Square, Fishguard SA65 9HE  
Clerk: Ms Rachel Thomson  
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Dear Council Member,

The **MINUTES** of the Governance Committee meeting of the Fishguard & Goodwick Town Council held at 7pm on Tuesday 19<sup>th</sup> September 2023.  
The meeting was multilocational.

Cllr. McCarney was in the Chair

Clerk: ...*Rachel Thomson*  
Rachel Thomson

### **Minutes**

#### **STANDING ORDERS WERE ADOPTED**

- 1. Apologies.**  
To formally record apologies for absence and to record the attendance of Town Councillors.  
Present: Cllr McCarney, Shaw, Hughes, Morgan and Murphy.
- 2. Declarations of interest.**  
An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.  
None received.
- 3. Minutes of the previous meeting**  
To approve the minutes of the previous meeting, held on 18.07.23 as a true and accurate record of the meeting.  
It was agreed to accept the minutes as a true and accurate record of the meeting.  
Proposed Cllr Shaw, seconded Cllr Morgan.
- 4. Clerks report.**  
On the evening: Nothing to report.
- 5. Review of Standing Orders:**  
To review Track and change version policy following new guidance received from OVW, prior to consideration by Full Town Council.  
It was agreed that the clerk would re-check the policy for gender references to ensure gender neutral, and to present the Track Change version to the next Full council meeting.
- 6. Communication Guidance:**  
To review draft Communication Guidance prepared by Clerk from SLCC model, prior to consideration by Full Town Council.  
It was agreed that the Clerk would make the discussed amendments and present again at the next Governance meeting.

**7. Social Media:**

To review Draft Social Media Policy prepared by Clerk from OVW model, prior to consideration by Full Town Council.

It was agreed that the Clerk would make minor agreed amendments and circulate to the committee by email. The policy would then be presented at the next Full Council meeting.

Date of next meeting:

Meeting Closed:

Meeting Ref: G/23/09