



Fishguard & Goodwick Town Council
Town Hall
Market Square, Fishguard SA65 9HE
Clerk: Ms Rachel Thomson
Tel: 01348 874406
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

The **MINUTES** of the Full Council meeting
of the Fishguard & Goodwick Town Council at 7:00pm on Tuesday 3rd October 2023
The meeting was held in the Town Hall meeting room and was multilocational.

Cllr. McCarney was in the Chair

Clerk: ...*Rachel Thomson*
Rachel Thomson

Minutes

PUBLIC SESSION - CLLR. McCARNEY

Before Town Council business commences, the public session offers members of the public, the opportunity to **comment on items on this agenda, or to bring concerns to the Council**. Members of the public will be limited to three minutes for their comments or question. Members of the public can liaise with their local Town and County Councillors at any time, not just at meetings.

Jess Barrett – PCC Outreach Youth Worker: Short presentation on potential plans for a new North Pembrokeshire group for 16-25 year olds.

Jess Barrett introduced herself and gave a brief outline of her new role. She asked the council for advice on possible locations in Fishguard. Advised that she first contact POINT as they work with the same age group.

Public present.

On the evening: None present

County councillors present.

On the evening: Cllr Ryan in attendance, nothing to report from PCC

STANDING ORDERS TO BE ADOPTED

1. Apologies.

To formally record apologies for absence and to record the attendance of Town Councillors.

Present: Cllrs McCarney, Stokes, Hughes, Allison, Tyrrell, Davidson, Morgan, Murphy and Ryan.

Apologies: Cllrs Gwynn and Shaw.

Absent without apology: Cllr Elcock

2. **Declarations of interest.**

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below: None declared

3. **Minutes of the previous meeting**

To approve the minutes of the previous meeting, held on Tuesday 5th September 2023, as a true and accurate record of the meeting.

It was agreed to accept the minutes as a true and accurate record. Proposed Cllr Stokes, seconded Cllr Hughes.

4. **Clerks report.**

On the evening:

Flagpoles: One in need of urgent repair, and all could do with a service. Clerk has emailed other councils and will contact Stena for possible contractors.

Lower Town Lamp posts: Clerk updated on provisional date for work to accommodate Christmas lights, waiting on works licence form PCC.

5. **Councillor Update**

On the evening

Cllr Stokes: 1) Advised on underspend of previous grant to last Invasion Trust and returned unused funds of £7,518.97 to the Town Council.

2) Website: Will update with contract options at the November meeting.

3) Goodwick Senior Citizens: Cllr Stokes is stepping down as the official Town Council representative as she is now a committee member. They are happy not to have a replacement representative at this time.

Cllr Hughes: Queries responsibility for road markings in town and was advised PCC.

Cllr Allison: No success in finding someone to value the cannons. Cllr Ryan suggested a contact and will investigate. Otherwise, value will be left as £1 on the Asset Register.

Cllr Murphy: Updated on the recent Town Centre working party meeting. It was concluded that there should be a public consultation to establish what the community would like to see developed in the town centre. Agenda item at November meeting.

Cllr Tyrrell: 1) Feedback from the recent North Pembrokeshire Trade & Tourism (NPTT) network meeting, which focused on regeneration and had Will Bramble from PCC as a guest. There was some discussion, including plans by NPTT to commence immediately on regeneration plans for the towns. It was agreed that the Clerk would call an extraordinary meeting of the council to agree lead representation from the Town Council on this matter.

2) Has spoken with PCC Arts Regeneration Officer regarding ideas for 2024, including financing development of walking trails, and possible support of the proposed Last Invasion re-enactment.

3) Update regarding a report from the Ombudsman that there would not be an investigation following a report from a member of the public, Cllr Tyrrell identified a lack of communication with the public, especially the digitally excluded. It was agreed that Full Council meeting agendas should be posted in the noticeboards, and other options to be looked at going forward.

6. **Councillor Action List Update:**

Update on live Action List.

Community Litter Pick: The public turn out was very poor. It was suggested to try and engage the public ahead of any future litter picks. January agenda to proceed with ideas.

7. **Budget update and review - Clerk**

The most recent budget has been circulated, are there any questions or comments
No comments noted

8. An opportunity to ask questions regarding the committee meetings held last month

Finance 18.09.2023
Planning 18.09.2023
Governance 19.09.2023
Events 19.09.2023
No comments noted

9. Financial Regulations Review:

To review the Track change version of the Financial Regulations updated by the Clerk. Resolve to accept the changes and adopt the Final version.
It was resolved to adopt the final version. Proposed Cllr Morgan, seconded Cllr Stokes. Unanimous

10. Grant Policy:

To review the Track change version of the Grant Policy, updated by the Clerk. Resolve to accept the changes and adopt the Final version.
It was resolved to adopt the Final version. Proposed Cllr Stokes, seconded Cllr Hughes. Unanimous

11. Annual Report:

To review Draft Annual Report prepared by Cllr Stokes. This has been prepared following guidance from LG&E Act 2021 Welsh Gov Statutory Guidance.
There were some minor amendments suggested, and it was agreed to revisit the item at the upcoming Extraordinary meeting.

12. Phone & Broadband:

Following the resolution at the last meeting, the prices have changed. To consider the two new prices and resolve which provider to proceed with.
It was resolved to remain with the current provider OneCom with the new contract offered. Proposed Cllr Allison seconded Cllr Stokes. Unanimous

13. Last Invasion celebration parade: Cllr Tyrrell

Council to discuss and resolve to support an annual parade and re-enactment of the Last Invasion, to be held in the summer. First year costs will be in the order of £15,000-£20,000 (council to agree a sum not exceeding)
The council were not able to formally support this event as still awaiting a full proposal and costings. However, it was resolved in principle to support a budget not exceeding £20k, subject to a final decision of the project proceeding. Proposed Cllr Murphy, seconded Cllr Allison, majority decision.

14. Re-enactment uniforms: Cllr Allison

Proposal that the Town Council purchase French and Pembrokeshire Yeomanry uniforms to be worn by volunteers who will meet and greet visitors to the twin towns. They will provide a historical presence to the towns and give an historic focus of the last invasion and raise the towns profile. Estimated cost £9,800.
There was some discussion regarding this proposal, and it was felt more research should be carried out on existing initiatives for visitors, as well as more details on the proposal and costings. It was agreed that the item should be revisited at the November Town Council meeting.

15. Historical Artifacts: Cllr Allison

To present report with photos and the Town Council to discuss and resolve to take ownership of the Last Invasion related historical artifacts currently in possession of Tenby Museum.
Talks ongoing with Tenby Museum and PCC on this matter, so could not be resolved. Agreed to move this item to the Cllr Task List until a Council decision

required.

9pm: It was resolved to suspend Standing Orders for 10 minutes in order to complete the agenda. Proposed Cllr Ryan, seconded Cllr Murphy.

16. Lower Town traffic incidents: Cllr Murphy

To discuss and agree a letter to SWTRA about traffic control, speed control and safe pedestrian access.

It was resolved that the Clerk would liaise with Cllr Murphy on the contents and send a letter to SWTRA on behalf of the Town Council outlining the councils concerns and proposals. Proposed Cllr Morgan, seconded Cllr Allison. Unanimous

17. Social Media Policy

To review and adopt the updated Social Media Policy as recommended by the Governance Committee.

It was resolved to adopt this policy. Proposed Cllr Murphy, seconded Cllr Stokes. Unanimous.

Date of next meeting: Tuesday 7th November 2023

Time meeting closed: 9.10pm

Signed:

Date:

Reference: TC/23-10