



Fishguard & Goodwick Town Council
Town Hall
Market Square, Fishguard SA65 9HE
Clerk: Ms Rachel Thomson
Tel: 01348 874406
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

You are hereby summoned to attend a Full Council meeting of the Fishguard & Goodwick Town Council at 7:00pm on Tuesday 7th November 2023. The meeting will be held in the Town Hall meeting room and will be multilocational. Please ask the Clerk if you require an online link.

Cllr. McCarney will be in the Chair

Clerk: ...*Rachel Thomson*
Rachel Thomson

Agenda

PUBLIC SESSION - CLLR. McCARNEY

Before Town Council business commences, the public session offers members of the public, the opportunity to **comment on items on this agenda, or to bring concerns to the Council**. Members of the public will be limited to three minutes for their comments or question. Members of the public can liaise with their local Town and County Councillors at any time, not just at meetings.

Pembrokeshire County Council Library services: Presentation to provide update on library services, in advance of contract renewal 2024.

Public present.

On the evening:

County councillors present.

On the evening:

STANDING ORDERS TO BE ADOPTED

1. Apologies.

To formally record apologies for absence and to record the attendance of Town Councillors.

2. Declarations of interest.

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.

3. Minutes of the previous meeting

To approve the minutes of the previous meeting, held on Tuesday 10th October 2023, as a true and accurate record of the meeting.

4. **Clerks report.**
On the evening:
5. **Councillor Update**
On the evening
6. **Councillor Action List Update:**
Update on live Action List.
7. **Budget update and review - Clerk**
The most recent budget has been circulated, are there any questions or comments
8. **An opportunity to ask questions regarding the committee meetings held last month**

Finance	24.10.2023
Planning	09.10.2023
Governance	17.10.2023
Events	17.10.2023
9. **Communication Guidance:**
To review the Track change version of the Communication Guidance updated by the Clerk. The Governance Committee have previously reviewed this document and recommend the Full Council resolve to accept the changes and adopt the Final version.
10. **Standing Orders:**
To review the Track change version of the Standing Orders, updated by the Clerk, following new guidance received from OVW. The Governance Committee have previously reviewed this document and recommend the Full Council resolve to accept the changes and adopt the Final version.
11. **Goodwick Beach Dog Control Order:**
To discuss and resolve to re-write the dog control order for Goodwick Beach so that it is in line with the current signage.
12. **Regeneration of Fishguard and Goodwick:**
To discuss and resolve if there is a need for a Community/public consultation on this subject, and to agree content for a draft consultation document to be presented at the full Town Council meeting in December.
13. **Website provider: Cllr Stokes**
The contract with the current provider is due to expire in December 2023. Cllr Stokes has looked at existing contract and to provide alternative options. Resolve whether to stay with existing provider, or consider alternative quote from NexMedia.
14. **Co-Option notices:**
Should the Town Council post co-option notices on the Town Council Facebook page. Discuss and resolve.
15. **Events email address:**
Resolve to cancel the dedicated Events email address and to update with the clerks email address on the website.
16. **Shredder:**
To resolve that the Clerk should purchase a new crosscut shredder for the office, for better secure waste disposal under GDPR, as the current shredder is not up to standard. Number of options circulated.

17. Floral Arrangements for Fishguard and Goodwick:

Is it preferable to continue using Fishguard Garden Centre to install and manage the annual floral displays in Fishguard, Goodwick and Lower Town, rather than putting the contract out to tender. Discuss and resolve.

18. Clerks Salary:

Resolve to agree an annual increment in the Clerks salary to level 21 LC2 as outlined in the Clerks Contract of Employment section 9.2, and as recommended by the HR Committee, and agree this be backdated to the anniversary of the Clerks starting date 20th September.

Date of next meeting: Tuesday 5th December 2023

Time meeting closed: