



Fishguard & Goodwick Town Council
Town Hall
Market Square, Fishguard SA65 9HE
Clerk: Ms Rachel Thomson
Tel: 01348 874406
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

You are hereby summoned to attend a Finance Committee meeting of the Fishguard & Goodwick Town Council at 7:00pm on Monday 20th November 2023.
The meeting will be multilocal. Please ask the Clerk if you require an online link.

Cllr. McCarney will be in the Chair

Town Clerk: ...*Rachel Thomson*
Rachel Thomson

Agenda

STANDING ORDERS TO BE ADOPTED

- 1. Apologies.**
To formally record apologies for absence and to record the attendance of Town Councillors.
- 2. Declarations of interest.**
An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.
- 3. Minutes of the previous meeting**
To approve the minutes of the previous meeting, held on 24th October 2023, as a true and accurate record of the meeting.
- 4. Clerks Update:**
- 5. Budget update and review - Clerk**

Bank Balances as at:	31 st October 2023
General Account	£45,287.59
Reserve Account	£67,550.03
Community Services A/c	£30,475.17
Christmas Account	£217.00
Mayors Charities A/c	£1.28
Petty Cash	£31.26
- 6. Grant Applications:**

Goodwick senior Citizens Committee:	£500
North Pembrokeshire Trade & Tourism:	£1,300 – to review prior to full council decision.

7. Budget 2024-25:

To review and discuss the draft budget prepared by the Clerk. Resolve any changes prior to presenting at Full Town Council meeting in December.

8. Shredder:

To resolve to purchase a new shredder for the office from the options circulated by the Clerk, that better meets GDPR requirements.

9. Councillor allowances for resigning councillors:

Should councillors resigning part way through the year receive the pro rata proportion of the £156 Cllr allowance and £52 consumables payment straight away rather than waiting until March when full term payments are made. Discuss and resolve a recommendation for the Full Town Council to consider at the next Full Council meeting.

10. Invoices for payment: Clerk.

The following invoices have been received and future payment dates have been scheduled following authorisation by Finance Committee.

None to report

11. Direct Debits, Debit Card and pre-authorised payments.

The following payments have been approved at Full Council or by committee. For your information only.

Webadept October	£117.60	Monthly IT support
Pembrokeshire CC Oct	£500	Monthly Rent of offices
OneCom October	£92.04	Phone & Broadband
Payroll October	£1,881.10	Salary, Pension, HMRC
Fishguard Garden centre	£1,372.80	Final payment floral arrangements
Lite	£10,558.01	2 nd payment of 3 – festive lighting.

12. Internal Transfers

None

13. Payments made by Clerk.

The following purchase made by the Clerk under Financial Regulation 4.1, in conjunction with the Chair of Council:

SLCC	£72	Conference fee - Clerk
postage	£1.50	postage xmas licence applications x 2

Date of next meeting: Monday 18th December 2023

Meeting Closed:

Meeting Ref: F/23-11