



Fishguard & Goodwick Town Council  
Town Hall  
Market Square, Fishguard SA65 9HE  
Clerk: Ms Rachel Thomson  
Tel: 01348 874406  
Email: [clerk@fishguardgoodwick-tc.gov.wales](mailto:clerk@fishguardgoodwick-tc.gov.wales)

Dear Council Member,

The **MINUTES** of the Governance Committee meeting of the Fishguard & Goodwick Town Council at 7pm on Tuesday 17<sup>th</sup> October 2023.  
The meeting was multilocational.

Cllr. McCarney was in the Chair

Clerk: ...*Rachel Thomson*

Rachel Thomson

**Minutes**  
**STANDING ORDERS WERE ADOPTED**

**1. Apologies.**

To formally record apologies for absence and to record the attendance of Town Councillors.

Present: Cllr McCarney, Shaw, Hughes and Murphy

Apology received: Cllr Morgan

**2. Declarations of interest.**

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.

None declared

**3. Minutes of the previous meeting**

To approve the minutes of the previous meeting, held on 19.09.23 as a true and accurate record of the meeting.

It was resolved to accept the minutes as a true and accurate record. Proposed Cllr Murphy, seconded Cllr Shaw.

**4. Clerks report.**

On the evening

Nothing to report

**5. Communication Guidance:**

To review the updated Track change version of the Communication Guidance prepared by Clerk from SLCC model, prior to consideration by Full Town Council.

It was resolved to accept this document and recommend adoption of it at the next Full Council meeting. Proposed Cllr Shaw, seconded Cllr Murphy.

**6. Data Protection Policy:**

To review the existing Data Protection Policy and GDPR regulations, and agree any updates, prior to consideration by the Full Town Council.

It was agreed that the Clerk would research and update the current policy and present at the next meeting of the Governance Committee.

Date of next meeting: 21.11.2023

Meeting Closed: 7.24pm

Meeting Ref: G/23-10

Signed: .....

Date: .....

Position: .....