



Fishguard & Goodwick Town Council
Town Hall
Market Square, Fishguard SA65 9HE
Clerk: Ms Rachel Thomson
Tel: 01348 874406
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

The **MINUTES** of the Finance Committee meeting of the Fishguard & Goodwick Town Council held at 7:00pm on Monday 20th November 2023.
The meeting was multilocational.

Cllr. McCarney was in the Chair

Town Clerk: ...*Rachel Thomson*

Rachel Thomson

Minutes

STANDING ORDERS WERE ADOPTED

1. **Apologies.**

To formally record apologies for absence and to record the attendance of Town Councillors.

Present: Cllrs McCarney, Morgan and Ryan (online)

Apologies received: Cllrs Davidson and Cllr Gwynn

Absent without apology: Cllr Shaw

2. **Declarations of interest.**

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.

None declared.

3. **Minutes of the previous meeting**

To approve the minutes of the previous meeting, held on 24th October 2023, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting as a true and accurate record.

Proposed Cllr Morgan, seconded Cllr McCarney.

4. **Clerks Update:**

Nothing the report.

5. **Budget update and review - Clerk**

Bank Balances as at: 31st October 2023

General Account £45,287.59

Reserve Account £67,550.03

Community Services A/c £30,475.17

Christmas Account £217.00

Mayors Charities A/c £1.28

Petty Cash £31.26

No questions or comments to note.

6. **Grant Applications:**

Goodwick senior Citizens Committee: £500: It was resolved to support this application in full. Proposed Cllr Morgan, seconded Cllr McCarney unanimous.

North Pembrokeshire Trade & Tourism: £1,300 – to review prior to full council decision: After discussion it was resolved to recommend to Full Council support of this

application up to the amount of £1300. Proposed Cllr Ryan, seconded Cllr Morgan, unanimous.

7. Budget 2024-25:

To review and discuss the draft budget prepared by the Clerk. Resolve any changes prior to presenting at Full Town Council meeting in December. The budget was discussed in depth, and the Clerk answered questions. It was resolved that it should be presented to Full Council at the next meeting with the recommendation that it be approved. Proposed Cllr Morgan, seconded Cllr Ryan, unanimous.

8. Shredder:

To resolve to purchase a new shredder for the office from the options circulated by the Clerk, that better meets GDPR requirements. It was resolved to purchase the option from Ryman at £83.32 plus vat, Clerk to action. Proposed Cllr Morgan, seconded Cllr Ryan, unanimous.

9. Councillor allowances for resigning councillors:

Should councillors resigning part way through the year receive the pro rata proportion of the £156 Cllr allowance and £52 consumables payment straight away rather than waiting until March when full term payments are made. Discuss and resolve a recommendation for the Full Town Council to consider at the next Full Council meeting. It was resolved to propose to the Full Council that councillors resigning during the year should be able to receive the pro rata figure for the councillor allowance and consumable payment at time of leaving rather than in the following March, on request by said councillor. Proposed Cllr Ryan, seconded Cllr Morgan, unanimous.

10. Invoices for payment: Clerk.

The following invoices have been received and future payment dates have been scheduled following authorisation by Finance Committee.
None to report

11. Direct Debits, Debit Card and pre-authorized payments.

The following payments have been approved at Full Council or by committee. For your information only.

Webadept October	£117.60	Monthly IT support
Pembrokeshire CC Oct	£500	Monthly Rent of offices
OneCom October	£92.04	Phone & Broadband
Payroll October	£1,881.10	Salary, Pension, HMRC
Fishguard Garden centre	£1,372.80	Final payment floral arrangements
Lite	£10,558.01	2 nd payment of 3 – festive lighting.

The above payments were noted.

12. Internal Transfers

None

13. Payments made by Clerk.

The following purchase made by the Clerk under Financial Regulation 4.1, in conjunction with the Chair of Council:

SLCC	£72	Conference fee - Clerk
postage	£1.50	postage xmas licence applications x 2

The above payments were noted.

Date of next meeting: Monday 18th December 2023 Meeting Closed: 7.53pm

Signed: Date:

Position:

Meeting Ref: F/23-11