



Fishguard & Goodwick Town Council  
Cyngor Tref Abergwaun ac Wdig  
Town Hall, Market Square, Fishguard SA65 9HE  
Neuadd Y dre, Abergwaun, Sir benfro, SA65 9HE  
Clerk/Clerc: Ms Rachel Thomson  
Tel: 01348 874406  
Email: [clerk@fishguardgoodwick-tc.gov.wales](mailto:clerk@fishguardgoodwick-tc.gov.wales)

Dear Council Member,

You are hereby summoned to attend a Governance Committee meeting of the Fishguard & Goodwick Town Council at 7pm on Tuesday 20<sup>th</sup> February 2024.

The meeting will be multilocational. Please ask the Clerk if you require an online link.

Clerk: *Rachel Thomson*  
Rachel Thomson

Cllr. McCarney will be in the Chair

Before Town Council business commences, the public session offers members of the public, the opportunity to **comment on items on this agenda, or to bring concerns to the Council**. Members of the public will be limited to three minutes for their comments or question.

## Agenda

### STANDING ORDERS TO BE ADOPTED

- 1. Apologies.**  
To formally record apologies for absence and to record the attendance of Town Councillors.
- 2. Declarations of interest.**  
An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.
- 3. Minutes of the previous meeting**  
To approve the minutes of the previous meeting, held on 16.01.2024 as a true and accurate record of the meeting.
- 4. Clerks report.**  
On the evening
- 5. Risk Assessment Schedule:**  
Review the Draft Risk Assessment Schedule prepared by the Clerk and resolve any recommendations and amendments.
- 6. Concerns and Complaints Policy:**  
Review the Track Change version of the document updated by the Clerk and resolve any recommendations and amendments.

Date of next meeting: Tuesday 19<sup>th</sup> March 2024.

Meeting Closed:

Meeting Ref: G/24-2