



Fishguard & Goodwick Town Council
Town Hall
Market Square, Fishguard SA65 9HE
Clerk: Ms Rachel Thomson
Tel: 01348 874406
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

The **MINUTES** of the Full Council meeting
of the Fishguard & Goodwick Town Council held at 7:00pm on Tuesday 9th January 2024
The meeting was held in the Town Hall meeting room and was multilocational.

Due to illness
Cllr. ~~McCarney~~ Shaw was in the Chair

Clerk: ...*Rachel Thomson*
Rachel Thomson

Minutes

PUBLIC SESSION - CLLR. McCARNEY

Before Town Council business commences, the public session offers members of the public, the opportunity to **comment on items on this agenda, or to bring concerns to the Council**. Members of the public will be limited to three minutes for their comments or question. Members of the public can liaise with their local Town and County Councillors at any time, not just at meetings.

Public present.

On the evening: Jeremy Martineau (NPTT) provided update on new TIC facility due 2024.
One other MOP present.

County councillors present.

On the evening: Cllr Ryan – nothing to report.

Cllr Pat Davies: 1) Lota Park – An avenue of trees planned along the path

2) Hywel Dda Health board – have confirmed preferred option for a new integrated health centre and HWB is the spare land besides the Co-op along Ffordd Yr Efail.

3) Advised TC of vandalism of Tech Table in Lota Park, a loss for the community as unrepairable.

4) Trails project – Small Worlds Theatre granted contract by PCC – public consultation at the Town Hall 20th January.

Co-Option of new Town Councillors: Co-option of two councillors for Fishguard North-East ward and Goodwick ward.

Fishguard North-East Ward: Caleb Churchill was elected as councillor for this ward, proposed Cllr Elcock, seconded Cllr Morgan, unanimous.

Goodwick Ward: Ole Davidson accepted this seat.

Both new councillors read and signed the Declaration of Acceptance of Office.

STANDING ORDERS TO BE ADOPTED

1. **Apologies.**

To formally record apologies for absence and to record the attendance of Town Councillors.

Present: Cllrs Shaw, Hughes, Murphy, Morgan, Elcock, Allison, O Davidson, Churchill and Ryan (online).

Apologies Received: Cllrs J Davidson, Tyrrell, McCarney and Gwynn.

2. **Declarations of interest.**

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.

Cllr Allison – declared a personal interest for agenda item 9.

Cllrs Hughes and Murphy declared a personal interest for agenda item 14.

3. **Minutes of the previous meeting**

To approve the minutes of the previous meeting, held on Monday 18th December 2023, as a true and accurate record of the meeting.

It was resolved to accept the minutes as a true and accurate record. Proposed Cllr Allison, seconded Cllr Morgan.

4. **Clerks report.**

On the evening:

1) Clerk advised the council that PCC Library Services have thanked the council for the continued financial support in maintaining the existing Library services.

2) TC has received an email from Welsh Government in response to the letter sent to SWTRA with the TC concerns about long term traffic issues in Lower Town.

Councillors felt the response was unsatisfactory, it was agreed the Clerk would send the reply to all councillors for their consideration of a response. It was also requested that the Clerk invite Paul Davies MS to a meeting to discuss and to put as an agenda item with a resolution.

5. **Councillor Update**

On the evening

Cllr Elcock: Advised council of problems with the sluice gates on Pilgrims Way, Goodwick. Deemed a PCC issue, Cllr Elcock to contact Cllr Gwynn as the County Councillor for that area.

Cllr Morgan: 1) Trains – ongoing very poor service and cancellation issues. Has met with Darren Thomas (PCC Head of Infrastructure); intention to produce action plan to pressure Transport for Wales to improve the service.

2) Regeneration – proposes TC should work with PCC to develop Consultation plan, PCC have agreed in principle, TC would need to pay any associated costs. Proposal to be ready for February meeting to proceed.

Cllr Allison: 1) Uniform quotes have been received, except for hats. Possibility of Pembrokeshire College being involved with hat production.

2) Last Invasion re-enactment event – Have proposed end June/July to Napoleonic Association, waiting for response.

Cllr Murphy: Noted receipt of complaints of lack of lighting in Lota Park.

6. **Councillor Action List Update:**

Update on live Action List.

This document was updated.

7. **Budget update and review - Clerk**

The most recent budget has been circulated, are there any questions or comments no comments or queries raised.

8. An opportunity to ask questions regarding the committee meetings held last month

Finance 18.12.2023
Planning No meeting in December
Governance No meeting in December
Events No meeting in December
No comments or queries raised.

9. Fishguard Lower Town Telephone Kiosk

Following a request from a member of the public, resolve that the Town Council is willing to adopt the Telephone Kiosk in Fishguard Lower Town at the cost of £1. The kiosk will be used as a place of art, to be managed and looked after by the resident and local community.

It was resolved to agree to adopt the telephone Kiosk at the cost of £1. Proposed Cllr Murphy, seconded Cllr Hughes, unanimous (bar Cllr Allison declared interest)

10. Floral Displays:

Following the advertising for the three-year contract to manage the Floral Displays in Fishguard, Goodwick and Lower Town, one application has been received. Resolve to approve the one application received, with part payments through the season as needed, as requested by the applicant.

It was resolved to approve the one application received to manage the Floral Displays. Proposed Cllr Hughes, seconded Cllr Allison, unanimous.

11. Floral Display Brackets:

Following advice from the current Floral Arrangement contractor, resolve to agree that instruction be given to cost replacement of the three brackets on the Town Hall frontage, costing to be approved by the Finance Committee.

It was resolved to request the cost of replacing the 3 brackets on the Town Hall. Proposed Cllr Elcock, seconded Cllr Allison, unanimous. It was also agreed that the Clerk would contact PCC to establish responsibility and permission requirements.

12. E-Bike Trial:

Resolve to agree any feedback on the locations identified in the proposal for an E-Bike Trial in Fishguard and Goodwick.

Following discussion feedback was agreed for the Clerk to provide on behalf of the council. The only concern raised was the location in Stop & Call by the primary school. Proposed Cllr Elcock, seconded Cllr Morgan, unanimous.

13. Community Bathing water project 2024:

Following communication from PCC regarding budgetary constraints, resolve if the council should apply for the Enhancing Pembrokeshire Grant to continue the Community Bathing Water 2024 project managed by PCC.

It was agreed that Cllr Ryan would speak with PCC regarding legal responsibility for this project, and it would be revisited at the next available meeting.

14. Grant Application:

Fishguard Sea Cadets: Consider the application for £1167. This application has been previously reviewed by the Finance Committee with the recommendation it be approved for the full amount.

It was resolved to support this application for the full amount. Proposed Cllr Allison, seconded Cllr Morgan, unanimous (bar Cllrs Hughes and Murphy who declared interest)

15. Community Youth Representatives: Cllr Hughes

Resolve to appoint Community Youth Representatives to Fishguard & Goodwick town Council in accordance with the Local Government (Wales) Measure 2011.

It was resolved the council should appoint Youth Representatives, and it was agreed that Cllr Hughes would progress this matter through the Governance Committee. Proposed Cllr Morgan, seconded Cllr Elcock, unanimous.

16. PCC Rent Review of Town Council office and meeting room:

Consider the apportioned invoice relating to missed rent reviews as outlined in the LEASE between the Town Council and Pembrokeshire County Council. Resolve to pay this apportioned invoice, noting that this can be done in stages if requested. It was resolved to pay the apportioned invoice. Proposed Cllr Allison, seconded Cllr Morgan, unanimous.

17. Town Council Newsletter:

Resolve to set up a Working Group to produce a quarterly newsletter for the communities of Fishguard and Goodwick to highlight the work being done by the Town Council. Suggested layout is a single sided A4 flyer style to be published online, and also a paper copy supply for the library, noticeboards and Town Hall. It was resolved to set up this working group, members would be Cllrs Shaw, Hughes, Murphy, Allison and Ryan. Proposed Cllr Hughes, seconded Cllr Murphy, unanimous.

18. Defibrillator Checks: Cllr Gwynn:

Resolve to formalise the current procedure for checking the status of the four defibrillators currently under guardianship of the Town Council
It was agreed that the current system was satisfactory, and no further action required at this time.

19. Community Litter Picks: Cllr Ryan

Following poor attendance to the Community Litter Picks in 2023, discuss ideas and resolve a plan for engaging with the local communities for 2024 Community Litter Picks.
This was discussed and it was agreed that Cllr Ryan would bring back to March TC meeting.

Date of next meeting: Tuesday 6th February 2024

Time meeting closed: 8.36

Signed:

Date:

Position:

Ref: Tc/24-01