



Fishguard & Goodwick Town Council
Cyngor Tref Abergwaun ac Wdig
Town Hall, Market Square, Fishguard SA65 9HE
Neuadd Y dre, Abergwaun, Sir benfro, SA65 9HE
Clerk/Clerc: Ms Rachel Thomson
Tel: 01348 874406
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

The **MINUTES** of the Governance Committee meeting of the Fishguard & Goodwick Town Council held at 7pm on Tuesday 20th February 2024.
The meeting was multilocational.

Clerk: *Rachel Thomson*
Rachel Thomson

Cllr. McCarney was in the Chair

Before Town Council business commences, the public session offers members of the public, the opportunity to **comment on items on this agenda, or to bring concerns to the Council**. Members of the public will be limited to three minutes for their comments or question.

No members of the public were present.

Minutes

STANDING ORDERS WERE ADOPTED

1. **Apologies.**

To formally record apologies for absence and to record the attendance of Town Councillors.

Present: Cllrs McCarney, Hughes, Morgan and Murphy.

Apologies received: Cllr Shaw (family emergency). It was resolved to accept this apology.

2. **Declarations of interest.**

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.

None were declared.

3. **Minutes of the previous meeting**

To approve the minutes of the previous meeting, held on 16.01.2024 as a true and accurate record of the meeting.

It was resolved to accept the minutes as a true and accurate record. Proposed Cllr Murphy, seconded Cllr Morgan.

4. **Clerks report.**

On the evening

Nothing to report.

5. **Risk Assessment Schedule:**

Review the Draft Risk Assessment Schedule prepared by the Clerk and resolve any recommendations and amendments.

It was resolved to recommend to Full Council that the Financial Risk Assessment Schedule be adopted. Proposed Cllr Morgan, seconded Cllr Murphy, unanimous.

6. Concerns and Complaints Policy:

Review the Track Change version of the document updated by the Clerk and resolve any recommendations and amendments.

It was resolved that the Clerk make minor agreed changes, and then recommend to Full Council that the policy be adopted. Proposed Cllr Morgan, seconded Cllr Hughes, unanimous.

Date of next meeting: Tuesday 19th March 2024.

Meeting Closed: 7.29pm

Signed:

Date:

Position:

Meeting Ref: G/24-2