



Fishguard & Goodwick Town Council
Cyngor Tref Abergwaun ac Wdig
Town Hall, Market Square, Fishguard SA65 9HE
Neuadd Y dre, Abergwaun, Sir Benfro, SA65 9HE
Clerk/Clerc: Rachel Thomson
Tel: 01348 874406
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

The **MINUTES** of the Events Committee meeting of the Fishguard & Goodwick Town Council held at 6.30pm Tuesday 19th March 2024.
The meeting was multilocational.

Clerk: *Rachel Thomson*
Rachel Thomson

Cllr. Ryan was in the Chair

Before Town Council business commences, the public session offers members of the public, the opportunity to **comment on items on this agenda, or to bring concerns to the Council**. Members of the public will be limited to three minutes for their comments or question.

Minutes

STANDING ORDERS WERE ADOPTED at 6.32pm

1. **Apologies.**

To formally record apologies for absence and to record the attendance of Town Councillors.

Present: Cllr McCarney, Hughes and Cllr Ryan (online).

Apologies received: Cllr Murphy (work commitment), Cllr Shaw (council training course) and Cllr Elcock (unwell). It was resolved to accept these apologies.

2. **Declarations of interest.**

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.

None to report.

3. **Minutes of the previous meeting**

Resolve to approve the minutes of the previous meeting, held on 20.02.24, as a true and accurate record of the meeting.

It was resolved to accept the minutes as a true and accurate record, proposed Cllr McCarney, seconded Cllr Hughes.

4. **Outstanding Citizen of the year:**

Update arrangements for upcoming 'Outstanding Citizen of the Year'. Resolve to agree process by which nominees are shortlisted, a winner selected and invited to the proposed presentation event on 19th April.

Clerk updated in the absence of Cllr Elcock that the award is currently being made.

There have been costs of £52.31 incurred to be paid from the existing budget for this event, this will be paid and presented to the Finance Committee for acknowledgement.

Cllr McCarney confirmed what drinks to purchase.

Clerk also advised that there have been a number of nominations to date but is

hoping for more. Posters were given to councillors for further advertising. It was agreed that there would be meeting of the 3 judges on 5th April at 3pm to discuss and agree on the finalists/winner of the award.

5. Window Dressing Competition:

Resolve if the Town Council should run a 'Best Dressed Shop Window' competition; the idea being the recognition of events through the year being displayed in shop windows, with an annual prize being awarded.

After discussion, it was agreed that it would be challenging to run a window dressing competition throughout the year, and more thought is needed on its feasibility. However, it was agreed that the Town council would incorporate a window dressing competition into the Christmas Light Night events. Proposed Cllr McCarney, seconded Cllr Hughes, unanimous.

6. Fishguard In Bloom:

Discuss ideas for better promotion of this event to improve community engagement. In addition to the usual poster and Facebook campaign, it was agreed that community groups such as allotment associations, Goodwick Gardening Club and the Greening Group could also be contacted directly by the council. It was also noted that feedback from last year indicated August may be a better month than July for this event. This item will be developed at the next available meeting.

7. Proposed Events for 2023/24

Events under discussion are listed below – this is a live list and will be amended or updated where necessary.

Event	Update/Action Point	Who & What
Outstanding Citizen of the year award	Agenda item 4	<ul style="list-style-type: none"> • <u>Cllr Elcock</u> – Finishing award. • <u>Cllr Murphy</u> – Catering by Janes for 20 • <u>Cllr McCarney</u> – Drinks • <u>All Cllrs</u> – promotion for nominations.
Fishguard & Goodwick in Bloom	Agenda item 6	<ul style="list-style-type: none"> • All Cllrs – plan promotional ideas, which local groups to contact. • Should the event be held in August rather than July?
Christmas 2024	N/A at this time	N/A at this time Incorporate window dressing competition.
Supporting the existing Last Invasion Event	N/A at this time	N/A at this time

Date of next meeting: Tuesday 16th April 2024

Meeting Closed: 7.01pm

Signed:
Meeting Ref: E/24-3

Date: