



Fishguard & Goodwick Town Council  
Town Hall  
Market Square, Fishguard SA65 9HE  
Clerk: Ms Rachel Thomson  
Tel: 01348 874406  
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

You are hereby summoned to attend a Finance Committee meeting of the Fishguard & Goodwick Town Council at 7:00pm on Monday 20<sup>th</sup> May 2024.  
The meeting will be multilocational. Please ask the Clerk if you require an online link.

Town Clerk: ...*Rachel Thomson*  
Rachel Thomson

Cllr. Shaw will be in the Chair

Before Town Council business commences, the public session offers members of the public, the opportunity to **comment on items on this agenda, or to bring concerns to the Council**. Members of the public will be limited to three minutes for their comments or question.

## Agenda

### STANDING ORDERS TO BE ADOPTED

**1. Election of Chair and Vice Chair:**

To elect a new Chair and Vice Chair of the Finance Committee.

**2. Apologies.**

To formally record apologies for absence and to record the attendance of Town Councillors.

**3. Declarations of interest.**

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.

**4. Minutes of the previous meeting**

To approve the minutes of the previous meeting, held on 15<sup>th</sup> April 2024, as a true and accurate record of the meeting.

**5. Budget update and review Summary of Receipts & Payments - Clerk**

Bank Balances as at:	30 <sup>th</sup> April 2024
General Account	£56,019.59
Reserve Account	£68,204.81
Community Services A/c	£19,759.22
Christmas Account	£219.10
Mayors Charities A/c	£2,241.99
Petty Cash	£98.79

**6. Grant Applications:**

Fishguard Bay Sustainable Food Initiative: £1,500 for a new website.

**7. Annual Accounts 31<sup>st</sup> March 2024:**

Following the Internal Audit, review and resolve to recommend they be accepted at the next meeting of the Full Council.

**8. Open Spaces Society Subscription renewal:**

The renewal date for this membership is 1<sup>st</sup> June. Resolve if this membership be renewed, or if this should be decided at the meeting of the Full Council in June.

**9. Invoices for payment: Clerk.**

The following invoices have been received and future payment dates have been scheduled following authorisation by Finance Committee.

Ashmole & Co	£1,812	Internal Audit 31 <sup>st</sup> March 2024 (TC/24-02)
Janes Fishguard	£150	Mayors Award Expenses

**10. Direct Debits, Debit Card and pre-authorised payments.**

The following payments have been approved at Full Council or by committee. For your information only.

Webadept April	£117.60	Monthly IT support	
OneCom: April	£34.97	Monthly phone & fibre	
Pembrokeshire CC April	£806.59	Monthly Rent of offices	
Payroll April	£1,931.34	Salary/Pension/HMRC	
POINT	£1,100	Grant	AM/24-05
Fishguard Sports AFC	£1,500	Grant	TC/24-04
ETTS :	£180	Putting up banners.	
Abersign :	£220.80	No Dog signs for playparks	TC/24-02
Fishguard Garden Centre	£2,217.60	1 <sup>st</sup> Payment of Annual Floral Display	

**11. Internal Transfers**

£1,309.55 Current Account to Mayors Account Re Mayor fundraising.

£9,000 Current Account to Christmas lights.

**12. Payments made by Clerk.**

The following purchase made by the Clerk under Financial Regulation 4.1, in conjunction with the Chair of Council:

Cllr McCarney	£20.50:	Reimbursement for expenses for Mayors award evening
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Date of next meeting: Monday 17<sup>th</sup> June 2024

Meeting Closed:

Meeting Ref: F/24-04