



Fishguard & Goodwick Town Council  
Cyngor Tref Abergwaun ac Wdig  
Town Hall, Market Square, Fishguard SA65 9HE  
Neuadd Y dre, Abergwaun, Sir benfro, SA65 9HE  
Clerk/Clerc: Ms Rachel Thomson  
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Dear Council Member,

The **MINUTES** of the Governance Committee meeting of the Fishguard & Goodwick Town Council held at 7pm on Tuesday 19<sup>th</sup> March 2024.  
The meeting was multilocational.

Clerk: *Rachel Thomson*  
Rachel Thomson

Cllr. McCarney was in the Chair

Before Town Council business commences, the public session offered members of the public, the opportunity to **comment on items on this agenda, or to bring concerns to the Council**. Members of the public will be limited to three minutes for their comments or question.

## Minutes

### STANDING ORDERS WERE ADOPTED 7.02pm

1. **Apologies.**

To formally record apologies for absence and to record the attendance of Town Councillors.

Present: Cllrs McCarney, Hughes and Morgan.

Apologies received: Cllr Murphy (work commitment) and Cllr Shaw (council training course). It was resolved to accept these apologies.

2. **Declarations of interest.**

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.

None were declared.

3. **Minutes of the previous meeting**

To approve the minutes of the previous meeting, held on 20.02.2024 as a true and accurate record of the meeting.

It was resolved to accept the minutes as a true and accurate record of the meeting. Proposed Cllr Morgan, seconded Cllr Hughes.

4. **Clerks report.**

On the evening: Nothing to report.

5. **Equality and Diversity Policy:**

Review the Draft Equality and Diversity Policy prepared by the Clerk; Resolve to agree any amendments and to recommend the Full Council to adopt this policy.

It was agreed that some terminology perhaps needed updating and it was resolved that Cllr Hughes would review the policy and bring to the May meeting of the Governance Committee. Proposed Cllr Morgan, seconded Cllr Hughes, unanimous.

**6. Twinning Working Group Terms of Reference:**

Review the Draft Terms of Reference for the Twinning Working Group prepared by the Clerk; Resolve to agree any amendments and to recommend the Full Council to adopt this policy.

It was resolved to recommend at the next meeting of the Full Council that these Terms of Reference are adopted. Proposed Cllr Morgan, seconded Cllr Hughes, unanimous.

**7. Financial Reserves Policy:**

Review the existing policy; Resolve to agree any amendments and to recommend the Full Council to adopt this policy.

It was resolved that no amendments were needed and that it be recommended at the next Full Council meeting that this policy be adopted. Proposed Cllr Hughes, seconded Cllr Morgan, unanimous.

**8. Notice Board and 'What's On Page' Policy:**

The existing Notice Board policy has been reviewed by the Clerk and also updated with guidance for the 'What's On Page' on the Town Council website; Resolve to agree any amendments and to recommend the Full Council to adopt this policy.

It was resolved to recommend at the next meeting of the Full Council that this policy be adopted. Proposed Cllr Morgan, seconded Cllr Hughes, unanimous.

Date of next meeting: Tuesday 16<sup>th</sup> April 2024.

Meeting Closed: 7.29pm

Signed: .....

Date: .....

Position: .....

Meeting Ref: G/24-3