



Fishguard & Goodwick Town Council
Town Hall
Market Square, Fishguard SA65 9HE
Clerk: Ms Rachel Thomson
Tel: 01348 874406
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

The **MINUTES** of the Finance Committee meeting of the Fishguard & Goodwick Town Council held at 7:00pm on Monday 20th May 2024.
The meeting was multilocational.

Town Clerk: ...*Rachel Thomson*

Rachel Thomson

Cllr. Shaw was in the Chair

Before Town Council business commences, the public session offers members of the public, the opportunity to **comment on items on this agenda, or to bring concerns to the Council**. Members of the public will be limited to three minutes for their comments or question.

Minutes

STANDING ORDERS WERE ADOPTED at 7.04pm

1. Election of Chair and Vice Chair:

To elect a new Chair and Vice Chair of the Finance Committee.

Chair: Cllr Shaw proposed himself for Chair, seconded by Cllr Morgan, unanimous.

Vice Chair: Cllr Tyrrell nominated, seconded by Cllr O.Davidson, unanimous.

2. Apologies.

To formally record apologies for absence and to record the attendance of Town Councillors.

Present: Cllrs Shaw, O Davidson, Morgan and Tyrrell.

Apologies received: Cllr McCarney – Personal Commitment – this was accepted by the committee.

Absent without apology: Cllr Ryan.

3. Declarations of interest.

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.

None were declared.

4. Minutes of the previous meeting

To approve the minutes of the previous meeting, held on 15th April 2024, as a true and accurate record of the meeting.

It was resolved to accept the minutes as a true and accurate record. Proposed Cllr Morgan, seconded Cllr Shaw.

5. Budget update and review Summary of Receipts & Payments - Clerk

Bank Balances as at:	30 th April 2024
General Account	£56,019.59
Reserve Account	£68,204.81
Community Services A/c	£19,759.22
Christmas Account	£219.10
Mayors Charities A/c	£2,241.99

Petty Cash £98.79

No comments were noted.

6. Grant Applications:

Fishguard Bay Sustainable Food Initiative: £1,500 for a new website.

After discussion it was agreed that aspects of the grant application did not meet the Grant Policy criteria. It was resolved to contact the organisation to advise them that the application could be progressed in part, or would they like to resubmit their application. Proposed Cllr Shaw, seconded Cllr O Davidson, unanimous. Clerk to action.

7. Annual Accounts 31st March 2024:

Following the Internal Audit, review and resolve to recommend they be accepted at the next meeting of the Full Council.

It was resolved to recommend at the next meeting of the Full Council that the accounts be accepted. Proposed Cllr Shaw, seconded Cllr Morgan, unanimous.

8. Open Spaces Society Subscription renewal:

The renewal date for this membership is 1st June. Resolve if this membership be renewed, or if this should be decided at the meeting of the Full Council in June.

It was resolved that this membership be renewed at a cost of £45. Proposed Cllr Tyrrell, seconded Cllr Morgan, unanimous.

9. Invoices for payment: Clerk.

The following invoices have been received and future payment dates have been scheduled following authorisation by Finance Committee.

Ashmole & Co	£1,812	Internal Audit 31 st March 2024 (TC/24-02)
Janes Fishguard	£150	Mayors Award Expenses

It was resolved to authorise these payments. Proposed Cllr Morgan, seconded Cllr Tyrrell, unanimous.

10. Direct Debits, Debit Card and pre-authorized payments.

The following payments have been approved at Full Council or by committee. For your information only.

Webadep April	£117.60	Monthly IT support	
OneCom: April	£34.97	Monthly phone & fibre	
Pembrokeshire CC April	£806.59	Monthly Rent of offices	
Payroll April	£1,931.34	Salary/Pension/HMRC	
POINT	£1,100	Grant	AM/24-05
Fishguard Sports AFC	£1,500	Grant	TC/24-04
ETTS :	£180	Putting up banners	TC/24-02.
Abersign :	£220.80	No Dog signs for playparks	TC/24-02
Fishguard Garden Centre	£2,217.60	1 st Payment Annual Floral Display	TC/24-01

The above payments were noted.

11. Internal Transfers

£1,309.55 Current Account to Mayors Account Re Mayor fundraising.

£9,000 Current Account to Christmas lights.

The above transfers were noted.

12. Payments made by Clerk.

The following purchase made by the Clerk under Financial Regulation 4.1, in conjunction with the Chair of Council:

Cllr McCarney	£20.50:	Reimbursement for expenses for Mayors award evening.
---------------	---------	--

This payment was noted.

Date of next meeting: Monday 17th June 2024

Meeting Closed: 7.22pm

Signed:

Date:

Position:

Meeting Ref: F/24-05