Fishguard and Goodwick Town Council

Cyngor Tref Abergwaun ac Wdig

Town Hall, Market Square, Fishguard SA65 9HE

Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Ms Rachel Thomson

Tel: 01348 874406

Email/ebost: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

The **MINUTES** of the HR Committee meeting of the Fishguard and Goodwick Town Council at 6.00pm on Tuesday 18th June 2024

The meeting was multilocational

Town Clerk:.... Rachel Thomson

Cllr Shaw was in the Chair

Minutes

STANDING ORDERS WERE ADOPTED - 6.04pm

1 Apologies.

To formally record apologies for absence and to record the attendance of Town Councillors.

Present: Cllrs Shaw, McCarney, Morgan, Hughes and Ryan (both online)

Absent without apology: Cllr Murphy

The Clerk was not present at the meeting.

2 Election of Chair and Vice Chair

Cllr Shaw was elected as Chair of the Committee and Cllr Morgan as Vice Chair - both unanimous.

3 Declarations of Interest

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.

None were declared.

4 Minutes of the previous meeting

To approve the minutes of the previous meeting held on 24th October 2023, as a true and accurate record of the meeting.

It was resolved to accept the minutes as a true and accurate record. Proposed Cllr McCarney, seconded Cllr Shaw, unanimous.

5 Working arrangements for the Clerk

The Clerk had requested a review of her current working arrangements. It was proposed that:

She could have a flexible option to work from home Monday to Wednesday 09.30 - 12.30 The office hours for the public would be Monday to Wednesday 13.00 - 16.00 and Thursday 10.00 - 16.00. Details of the office opening hours would be shown on the website and Facebook. The proposal would be included on the agenda for agreement at the next Full Council meeting. Proposed Cllr McCarney, seconded Cllr Ryan - unanimous

Date of next meeting: As required

Meeting closed: 6.09pm

Signed: ……. Date: ……

Position: ……

Meeting Ref: HR24-06