



Fishguard & Goodwick Town Council  
Cyngor Tref Abergwaun ac Wdig  
Town Hall, Market Square, Fishguard SA65 9HE  
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE  
Clerk/Clerc: Ms Rachel Thomson  
Tel: 01348 874406  
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

The **MINUTES** of the Full Council meeting  
of the Fishguard & Goodwick Town Council held at 7:00pm on Tuesday 4<sup>th</sup> June 2024  
The meeting was held in the Town Hall meeting room and was multilocational.

Cllr. Shaw was in the Chair

Clerk: ...*Rachel Thomson*  
Rachel Thomson

### Minutes

#### **PUBLIC SESSION - CLLR. SHAW**

Before Town Council business commences, the public session offers members of the public, the opportunity to **comment on items on this agenda, or to bring concerns to the Council**. Members of the public will be limited to three minutes for their comments or question. Members of the public can liaise with their local Town and County Councillors at any time, not just at meetings.

**Presentation:** Transition Bro Gwaun (TBG) – to give a presentation about their work, past, present and future.

Two representatives from TBG gave a presentation and took questions on their current initiative to replace the existing community wind turbine with a new larger one.

#### **Public present.**

On the evening:

There was one member of the public present representing Bethel Chapel.

#### **County councillors present.**

On the evening: Cllr Jordan Ryan – nothing to report.

#### **STANDING ORDERS WERE ADOPTED at 7.26pm**

##### **1. Apologies.**

To formally record apologies for absence and to record the attendance of Town Councillors.

Present: Cllrs Shaw, McCarney, Allison, Hughes, Murphy, Morgan, O Davidson and Cllr Ryan (online).

Apologies received: Cllrs Gwynn (Holiday), Tyrrell (Holiday), Evans (prior commitment), J Davidson (prior engagement), Churchill (parenting duties) and Cllr Elcock (personal). It was resolved to accept these apologies.

**2. Declarations of interest.**

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.

Cllr McCarney declared a personal interest in item 13.

**3. Minutes of the previous meeting**

To approve the minutes of the previous meeting, held on Tuesday 7<sup>th</sup> May 2024, as a true and accurate record of the meeting.

Subject to a small amendment, it was resolved to accept the minutes as a true and accurate record. Proposed Cllr Morgan, seconded Cllr Allison, unanimous.

**4. Clerks report.**

On the evening:

1) POINT have sent a thank you for the grant awarded by the Town Council, they are delighted and hope some councillors will be able to attend some of the events.

2) RBL have written to advise the council that they are researching the options of placing a mural near the Fishguard Cenotaph.

3) The Last Invasion Trust have advised the Town Council that they no longer require an official TC Representative at their meetings.

**5. Councillor Update**

On the evening:

Cllr Allison: Last Invasion Re-enactment now planned for July 2025, project is progressing.

Cllr Morgan:

1) Nutrient Management Board – have been measuring nutrients from agriculture into 3 main rivers; Cleddau, Teifi and Tawe. A new group, 'Friends of River Gwaun' are hoping to use the same methodology for the Gwaun.

2) Biodiversity projects: Meeting arranged with PCC and the national Parks to discuss investing in biodiversity in Fishguard & Goodwick.

3) Train Services: These have continued to improve with cancellations at 1%. Rail monitoring groups are to meet to discuss what is wanted from train services, Cllr Morgan will represent as Fishguard & Goodwick Transport Forum.

Cllr Murphy: Thanked those who attended the D Day Sea Service and noted that the Sea Cadets were outstanding. He also reminded councillors of the D Day arrangements for 6<sup>th</sup> June.

**6. Councillor Action List Update:**

Update on live Action List: This was reviewed and updated.

**7. Working Group Update:**

Rosslare Twinning WG: Proposed meeting Mon/Tues following week TBC.

TC&RWG: Meeting to be re-arranged to 13<sup>th</sup> June 11am.

**8. Budget update and review - Clerk**

The most recent Receipts & Payments report has been circulated, are there any questions or comments.

No comments were noted.

**9. An opportunity to ask questions regarding the committee meetings held last month**

Finance 20.05.2024

Planning 20.05.2024

Governance 21.05.2024

Events 21.05.2024

No questions or comments were noted.

**10. Annual Accounts 31<sup>st</sup> March 2024:**

Following the Internal Audit and review by the Finance Committee, resolve to review and accept the Annual Accounts and Annual Return for the year ended 31<sup>st</sup> March 2024.

It was resolved to accept and adopt the Annual Accounts and Annual Return for the year ending 31<sup>st</sup> March 2024; the Annual Return was signed by the RFO and the Chair of the Town Council. Proposed Cllr McCarney, seconded Cllr Morgan, unanimous.

**11. Section 137 Expenditure Limit for 2024 – 25:**

Section 137 (1) of the 1972 Act permits each Community and town council to incur expenditure for which it has no other specific powers if the council considers that the expenditure is in the interests of, and will bring benefit to, the area, or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure incurred. Community and Town Councils are also permitted under section 137 (3) to incur expenditure for certain charitable and other purposes.

Resolve to acknowledge the maximum expenditure that can be incurred under both section 137 (1) and (3) for the financial year 2024-25 will be £10.81 per elector.

It was resolved to acknowledge the S137 expenditure limit for 2024-2025. Proposed Cllr McCarney, seconded Cllr Hughes, unanimous.

**12. Annual report for Civic Year 2023-2024:**

Review the Annual Report for the Civic Year 2023-2024 prepared by the Clerk. This report has been reviewed by the Governance Committee with the recommendation it be adopted. Resolve to adopt this report.

It was resolved to adopt the Annual Report for the civic year 2023-2024. Proposed Cllr McCarney, seconded Cllr Murphy, unanimous.

**13. Grant Application:**

Fishguard Bay Sustainable Food Initiative: £480

This application has been reviewed at the recent Finance Committee meeting. It was resolved that the full application did not meet the requirements of the Grant Policy. However, the Finance Committee were able to recommend the Full Council consider supporting the project in part for £480 to build a website for the newly constituted organisation.

Cllr McCarney left the room for this item having declared a personal interest. It was then resolved to support this application for the £480. Proposed Cllr Allison, seconded Cllr O Davidson, unanimous.

**14. Equality and Diversity Policy:**

This policy has been reviewed by the Governance Committee with the recommendation to adopt. Review and resolve to adopt this policy.

It was resolved to adopt this policy, proposed Cllr Allison, seconded Cllr Morgan, unanimous.

**15. Transition Bro Gwaun (TBG) Letter of Support:**

Following the presentation in the public session of this meeting, TBG are seeking a letter of support from the Town Council on their new turbine initiative. Discuss and resolve if the Town Council should provide a letter of support to TBG and agree any content.

The Town Council discussed this request and it was resolved to provide a letter of support from the Town Council to TBG for this initiative and the content was agreed. Proposed Cllr Allison, seconded Cllr Moran, unanimous. Clerk to action

**16. His Majesty Kings Charles III Portrait:**

The Town Council have been provided with a portrait of His Majesty King Charles III for display in a public building. Resolve an appropriate location to hang the portrait.

A suitable location in the Town Council meeting room was agreed, proposed Cllr McCarney, seconded Cllr Allsion, unanimous.

**17. Newsletter:**

Discuss and resolve if the Newsletter working group be dissolved and the remit for the Newsletter be placed with the Events Committee.

It was resolved to dissolve the Newsletter Working Group and the Newsletter remit be placed with the Events Committee. Proposed Cllr Hughes, seconded Cllr Murphy, unanimous.

**18. Planning Committee:**

Resolve that the meeting time of the Planning Committee be amended to 6.30pm and the Terms of Reference be updated accordingly.

It was resolved that the time for meetings of the Planning Committee be amended to 6.30 on the Terms of reference. Proposed Cllr Murphy, seconded Cllr Morgan, unanimous.

**19. Holy name School Crossing:**

It was agreed by the TC&RWG that a letter be sent to PCC regarding concerns about the new crossing by Holy name School. Review the letter drafted by Cllr Morgan and resolve to agree any amendments prior to the Clerk sending on behalf of the council. Additional content for this letter was agreed and it was resolved this letter would then be sent by the Clerk to PCC on behalf of the Town Council. Proposed Cllr Allsion, seconded Cllr McCarney, majority voted in support.

**20. Town Centre Benches:**

Resolve that the Clerk prepare a letter on behalf of the Town Council to SWTRA to establish what would be permitted in terms of seating on Fishguard Square and to confirm possible locations of any seating.

It was resolved that the Clerk would send a letter to SWTRA on behalf of the Town Council. Proposed Cllr Allsion, seconded Cllr O Davidson, unanimous.

**Date of next meeting:** Tuesday 2<sup>nd</sup> July 2024

**Time meeting closed:** 8.24pm

**Signed:** .....

**Date:** .....

**Position:** .....

**Ref:** Tc/24-06