



Fishguard & Goodwick Town Council
Cyngor Tref Abergwaun ac Wdig
Town Hall, Market Square, Fishguard SA65 9HE
Neuadd Y dre, Abergwaun, Sir benfro, SA65 9HE
Clerk/Clerc: Ms Rachel Thomson
Tel: 01348 874406
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

The **Minutes** of the Governance Committee meeting of the Fishguard & Goodwick Town Council held at 7pm on Tuesday 16th July 2024.
The meeting was multilocational.

Clerk: *Rachel Thomson*
Rachel Thomson

Cllr McCarney was in the Chair

Before Town Council business commences, the public session offers members of the public, the opportunity to **comment on items on this agenda, or to bring concerns to the Council**. Members of the public will be limited to three minutes for their comments or question.

Minutes

STANDING ORDERS WERE ADOPTED at 7pm

1. **Apologies.**

To formally record apologies for absence and to record the attendance of Town Councillors.

Present: Cllrs McCarney, Tyrrell, Morgan, Allison, Hughes, O Davidson and Cllr Murphy (online).

Apologies: All members present.

2. **Declarations of interest.**

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.

None were declared.

3. **Minutes of the previous meeting**

To approve the minutes of the previous meeting, held on 18.06.2024 as a true and accurate record of the meeting.

It was resolved, subject to a minor amendment, to accept the minutes as a true and accurate record. Proposed Cllr Morgan, seconded Cllr Hughes, unanimous.

4. **Clerks report.**

The Clerk outlined the Finance & Governance Toolkit (item 6) that not mandatory but recommended as a useful exercise for the Town Council to go through. It is expected to take several meetings to go through the process outlined in the Toolkit.

5. **Local resolution Policy:**

To review the existing Town Council Local Resolution Policy. Resolve to agree any amendments and to recommend the Full council adopt this policy.

It was resolved to recommend the Full Council adopt this policy updated by the Clerk. Proposed Cllr Allison, seconded Cllr Hughes, unanimous.

6. **Finance and Governance Toolkit:**

To discuss the Finance and Governance Toolkit prepared by Welsh Government, SLCC and OVW circulated by the Clerk, and resolve to begin a Part 1 Health Check

for Fishguard & Goodwick Town Council.

It was resolved that the Governance Committee would use the Finance & Governance Toolkit to examine the processes within the Town Council, starting with the Health Check; and it was agreed that Committee Members would individually complete Themes A and B for discussion at the September Committee meeting. Proposed Cllr Hughes, seconded Cllr Allison, unanimous.

Date of next meeting: Tuesday 17th September 2024.

Meeting Closed: 7.18pm

Signed:

Date:

Position:

Meeting Ref: G/24-7