



Fishguard & Goodwick Town Council  
Cyngor Tref Abergwaun ac Wdig  
Town Hall, Market Square, Fishguard SA65 9HE  
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE  
Clerk: Ms Rachel Thomson  
Tel: 01348 874406  
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

The **Minutes** of the Finance Committee meeting of the Fishguard & Goodwick Town Council held at 7:00pm on Monday 15<sup>th</sup> July 2024.  
The meeting was multilocational.

Town Clerk: ...*Rachel Thomson*  
Rachel Thomson

Cllr. Shaw will was in the Chair

Before Town Council business commences, the public session offers members of the public, the opportunity to **comment on items on this agenda, or to bring concerns to the Council**. Members of the public will be limited to three minutes for their comments or question.

## Minutes

### STANDING ORDERS WERE ADOPTED at 7pm

1. **Apologies.**

To formally record apologies for absence and to record the attendance of Town Councillors.

Present: Cllrs Shaw, Morgan, O Davidson, Tyrrell and Ryan (online).

Apologies: None everyone present.

2. **Declarations of interest.**

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.

None were declared.

3. **Minutes of the previous meeting**

To approve the minutes of the previous meeting, held on 17<sup>th</sup> June 2024, as a true and accurate record of the meeting.

It was resolved to accept the minutes as a true and accurate record. Proposed Cllr Morgan, seconded Cllr O Davidson.

4. **Budget update and review Summary of Receipts & Payments - Clerk**

|                        |                            |
|------------------------|----------------------------|
| Bank Balances as at:   | 30 <sup>th</sup> June 2024 |
| General Account        | £33,998.27                 |
| Reserve Account        | £68,538.32                 |
| Community Services A/c | £19,823.29                 |
| Christmas Account      | £9,236.44                  |
| Mayors Charities A/c   | £5.44                      |
| Petty Cash             | £89.28                     |

The above was noted.

**5. Invoices for payment: Clerk.**

The following invoices have been received and future payment dates have been scheduled following authorisation by Finance Committee.

Abersign £75.00 Civic Service Order of Service

It was resolved to authorise this payment. Proposed Cllr Morgan, seconded Cllr O Davidson, unanimous.

**6. Direct Debits, Debit Card and pre-authorised payments.**

The following payments have been approved at Full Council or by committee. For your information only.

|                       |           |                         |          |
|-----------------------|-----------|-------------------------|----------|
| Webadept June         | £117.60   | Monthly IT support      |          |
| OneCom: June          | £34.97    | Monthly phone & fibre   |          |
| Pembrokeshire CC June | £806.59   | Monthly Rent of offices |          |
| Payroll June          | £2,045.53 | Salary/Pension/HMRC     |          |
| Hampshire Flags       | £822.97   | Flags                   | AM/24-05 |

The above payments were noted.

**7. Christmas Light Contract, additional works:**

Resolve to agree the cost for the additional works required to include an extra column light in the annual festive lighting on West Street, Fishguard - £242 plus vat to include labour and equipment using the agreed Christmas light contractor, subject to confirmation and permission from PCC.

It was resolved to agree the additional cost of £242 plus Vat for the works to add an additional Christmas light on West Street. Proposed Cllr Morgan, seconded O Davidson, unanimous.

**8. Internal Transfers**

None to report.

**9. Payments made by Clerk.**

The following purchase made by the Clerk under Financial Regulation 4.1, in conjunction with the Chair of Council:

None to report.

Date of next meeting: Monday 16<sup>th</sup> September 2024

Meeting Closed: 7.10pm

Signed: .....

Date: .....

Position: .....

Meeting Ref: F/24-07