



Fishguard & Goodwick Town Council
Cyngor Tref Abergwaun ac Wdig
Town Hall, Market Square, Fishguard SA65 9HE
Neuadd Y dre, Abergwaun, Sir benfro, SA65 9HE
Clerk/Clerc: Ms Rachel Thomson
Tel: 01348 874406
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

The **Minutes** of the Governance Committee meeting of the Fishguard & Goodwick Town Council held at 7pm on Tuesday 17th September 2024.
The meeting was multilocational.

Clerk: *Rachel Thomson*
Rachel Thomson

Cllr McCarney was in the Chair

Before Town Council business commences, the public session offers members of the public, the opportunity to **comment on items on this agenda, or to bring concerns to the Council**. Members of the public will be limited to three minutes for their comments or question.

Minutes

STANDING ORDERS WERE ADOPTED at 7pm

1. **Apologies.**

To formally record apologies for absence and to record the attendance of Town Councillors.

Present: Cllrs McCarney, O Davidson, Hughes, Morgan, Murphy.

Apologies received: Cllr Tyrrell (Holiday) it was resolved to accept this apology, proposed Cllr O Davidson, seconded Cllr Murphy, unanimous.

Absent without apology: Cllr Allison.

2. **Declarations of interest.**

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below: None were declared.

3. **Minutes of the previous meeting**

To approve the minutes of the previous meeting, held on 16.07.2024 as a true and accurate record of the meeting.

It was resolved to accept the minutes as a true and accurate record. Proposed Cllr Morgan, seconded Cllr Murphy, unanimous.

4. **Clerks report.**

On the evening: Nothing to report.

5. **Finance and Governance Toolkit:**

Finance and Governance Toolkit prepared by Welsh Government, SLCC and OVW circulated by the Clerk. Following agreement at the previous committee meeting; review Themes A and B of the Part 1 Health Check, agree comments and action points and resolve that Cllrs complete Themes C and D for the October meeting. Themes A and B were reviewed and comments/action points agreed on. It was resolved the Clerk would update the document with what was agreed and that Themes C and D would be reviewed by the Committee at the October meeting. Proposed Cllr O Davidson, seconded Cllr Morgan, unanimous.

6. Youth Representatives: Cllr Hughes.

Review the documents prepared by Cllr Hughes and resolve to agree an action plan. It was resolved that Cllr Hughes would make minor agreed amendments and the Clerk would prepare an application form before the next Town Council meeting, where it would be recommended that the Town Council support the principle of recruiting Youth Representatives on to the Council. Proposed O Davidson, seconded Cllr Morgan, unanimous.

Date of next meeting: Tuesday 19th November 2024.

Meeting Closed: 8.03pm

Signed:

Date:

Position:

Meeting Ref: G/24-9