



Fishguard & Goodwick Town Council
Cyngor Tref Abergwaun ac Wdig
Town Hall, Market Square, Fishguard SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE
Clerk: Ms Rachel Thomson
Tel: 01348 874406
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

You are hereby summoned to attend a Finance Committee meeting of the Fishguard & Goodwick Town Council at 7:00pm on Monday 16th December 2024.

The meeting will be multilocal. Please ask the Clerk if you require an online link.

Town Clerk: ...*Rachel Thomson*

Rachel Thomson

Cllr. Shaw will be in the Chair

Before Town Council business commences, the public session offers members of the public, the opportunity to **comment on items on this agenda, or to bring concerns to the Council**. Members of the public will be limited to three minutes for their comments or question.

Agenda

STANDING ORDERS TO BE ADOPTED

1. **Apologies.**

To formally record apologies for absence and to record the attendance of Town Councillors.

2. **Declarations of interest.**

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.

3. **Minutes of the previous meeting**

To approve the minutes of the previous meeting, held on 18th November 2024, as a true and accurate record of the meeting.

4. **Budget update and review Summary of Receipts & Payments - Clerk**

| | |
|------------------------|--------------------------------|
| Bank Balances as at: | 30 th November 2024 |
| General Account | £18,123.34 |
| Reserve Account | £68,873.46 |
| Community Services A/c | £15,151.26 |
| Christmas Account | £9,281.60 |
| Mayors Charities A/c | £339.17 |
| Petty Cash | £45.29 |

5. **Grant Application:**

Greener Growth – Horticultural Therapy at Goodwick Primary School - £500
Review this Tier 1 grant application and resolve if the Full Council to support this project and agree the amount of grant to be awarded.

6. **Invoices for payment: Clerk.**

The following invoices have been received and future payment dates have been scheduled following authorisation by Finance Committee.

Edom Project Management £192 4 months website costs to new provider (TC/24-11)

| | | |
|-------------------------|---------|---------------------------------|
| Fishguard Garden Centre | £576.00 | Christmas Tree and installation |
| Right Price Print | £78.00 | Christmas Card printing |
| Pembrokeshire CC | £75.30 | Town Hall hire for light night |

7. Direct Debits, Debit Card and pre-authorised payments.

The following payments have been approved at Full Council or by committee. For your information only.

| | | |
|---------------------------|----------|-------------------------------|
| Webadept November | £117.60 | Monthly IT support |
| OneCom November | £23.03 | Monthly phone & fibre |
| Pembrokeshire CC November | £806.59 | Monthly Rent of Offices |
| Payroll October | £2819.67 | Salary/Pension/HMRC |
| Ein Hanes | £152 | Town Council Grant (TC/24-11) |
| Theatre Gwaun | £1,500 | Town Council Grant (TC/24-11) |

8. Internal Transfers

None to report

9. Payments made by Clerk.

The following purchase made by the Clerk under Financial Regulation 4.1, in conjunction with the Chair of Council:

| | | |
|-------------|--------|-----------------|
| Bettabuys | £5.18 | Stationery |
| A&E Nichols | £8.49 | Flagpole tape |
| Stinky Ink | £49.26 | Ink for printer |

Date of next meeting: Monday 20th January 2025

Meeting Closed:

Meeting Ref: F/24-12