



Fishguard & Goodwick Town Council
Cyngor Tref Abergwaun ac Wdig
Town Hall, Market Square, Fishguard SA65 9HE
Neuadd Y dre, Abergwaun, Sir benfro, SA65 9HE
Clerk/Clerc: Ms Rachel Thomson
Tel: 01348 874406
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

You are hereby summoned to attend a Governance Committee meeting of the Fishguard & Goodwick Town Council at 7pm on Tuesday 21st January 2025.

The meeting will be multilocational. Please ask the Clerk if you require an online link.

Clerk: *Rachel Thomson*
Rachel Thomson

Cllr McCarney will be in the Chair

Before Town Council business commences, the public session offers members of the public, the opportunity to **comment on items on this agenda, or to bring concerns to the Council**. Members of the public will be limited to three minutes for their comments or question.

Agenda

STANDING ORDERS TO BE ADOPTED

- 1. Apologies.**
To formally record apologies for absence and to record the attendance of Town Councillors.
- 2. Declarations of interest.**
An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.
- 3. Minutes of the previous meeting**
To approve the minutes of the previous meeting, held on 17.12.2024 as a true and accurate record of the meeting.
- 4. Clerks report.**
On the evening
- 5. Freedom of Information Publication Scheme:**
Resolve to recommend to the Full Council the adoption of the ICO Model Publication Scheme prepared and approved by the Information Commissioner.
- 6. Freedom of Information Policy:**
Review the draft Freedom of Information Policy prepared by the Clerk, agree any amendments and resolve to recommend the Full Council to adopt this policy.
- 7. Habitual or Vexatious Complaints Policy:**
Review the draft Habitual or Vexatious policy prepared by the Clerk, agree any amendments and resolve to recommend the Full Council to adopt this policy.
- 8. Finance and Governance Toolkit:**
Finance and Governance Toolkit prepared by Welsh Government, SLCC and OVW circulated by the Clerk. Following completion of the Part 1 Health Check, review the comments and action points summarised by the Clerk. Discuss the Self-Assessment, Councillor led part of the Toolkit and resolve the next steps.

Date of next meeting: Tuesday 18th February 2025. Meeting Closed:

Meeting Ref: G/25-01