



Fishguard & Goodwick Town Council
Cyngor Tref Abergwaun ac Wdig
Town Hall, Market Square, Fishguard SA65 9HE
Neuadd Y dre, Abergwaun, Sir benfro, SA65 9HE
Clerk/Clerc: Ms Rachel Thomson
Tel: 01348 874406
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

The **Minutes** of the Governance Committee meeting of the Fishguard & Goodwick Town Council held at 7pm on Tuesday 17th December 2024.

The meeting was multilocational.

Clerk: *Rachel Thomson*
Rachel Thomson

Cllr McCarney was in the Chair

Before Town Council business commences, the public session offers members of the public, the opportunity to **comment on items on this agenda, or to bring concerns to the Council**. Members of the public will be limited to three minutes for their comments or question.

Minutes

STANDING ORDERS WERE ADOPTED at 7pm.

1. **Apologies.**

To formally record apologies for absence and to record the attendance of Town Councillors.

Present: Cllrs McCarney, Tyrrell, Hughes, Murphy, and Cllr Morgan.

Apologies received: Cllr Davidson (work commitment) and Cllr Allison (family emergency). It was resolved to accept these apologies.

2. **Declarations of interest.**

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.

None were declared.

3. **Minutes of the previous meeting**

To approve the minutes of the previous meeting, held on 19.11.2024 as a true and accurate record of the meeting.

It was resolved to accept the minutes as a true and accurate record. Proposed Cllr Morgan, seconded Cllr Murphy, unanimous.

4. **Clerks report:** Nothing to report.

5. **Finance and Governance Toolkit:**

Finance and Governance Toolkit prepared by Welsh Government, SLCC and OVW circulated by the Clerk. Following completion of the Part 1 Health Check, review the comments and action points summarised by the Clerk. Discuss the Self-Assessment, Councillor led part of the Toolkit and resolve the next steps.

The Clerk updated the Committee that the part 1 Health Check had been summarised. It was agreed that further preparation was needed by Cllrs to proceed with the next steps in the Toolkit. It was resolved that this would now be addressed at the January Committee meeting, and in the meantime the Clerk would begin to address action points highlighted in the Health Check. Proposed Cllr Morgan,

seconded Cllr Murphy, unanimous.

Date of next meeting: Tuesday 21st January 2025.

Meeting Closed: 7.26pm

Signed:

Date:

Position:

Meeting Ref: G/24-12