



Fishguard & Goodwick Town Council  
Cyngor Tref Abergwaun ac Wdig  
Town Hall, Market Square, Fishguard SA65 9HE  
Neuadd Y dre, Abergwaun, Sir benfro, SA65 9HE  
Clerk/Clerc: Ms Rachel Thomson  
Tel: 01348 874406  
Email: [clerk@fishguardgoodwick-tc.gov.wales](mailto:clerk@fishguardgoodwick-tc.gov.wales)

Dear Council Member,

You are hereby summoned to attend a Governance Committee meeting of the Fishguard & Goodwick Town Council at 7pm on Tuesday 18<sup>th</sup> March 2025.

The meeting will be multilocational. Please ask the Clerk if you require an online link.

Clerk: *Rachel Thomson*  
Rachel Thomson

Cllr McCarney will be in the Chair

Before Town Council business commences, the public session offers members of the public, the opportunity to **comment on items on this agenda, or to bring concerns to the Council**. Members of the public will be limited to three minutes for their comments or question.

### Agenda

#### STANDING ORDERS TO BE ADOPTED

- 1. Apologies.**  
To formally record apologies for absence and to record the attendance of Town Councillors.
- 2. Declarations of interest.**  
An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.
- 3. Minutes of the previous meeting**  
To approve the minutes of the previous meeting, held on 18.02.2025 as a true and accurate record of the meeting.
- 4. Health & Safety Policy: Annual Review**  
Review the current Health & Safety Policy and resolve any amendments and recommend that the Full Council adopt this policy.
- 5. Demographic Health Proposal for Town Council: Cllr Hughes**  
Following resolution at the March Town Council meeting, discuss and resolve a way forward on preparing a Demographic Health Proposal for the Town Council.
- 6. Anti-Racist Action Plan:**  
Following resolution at the March Town Council meeting, prepare an Anti-Racist Motion for the Town Council to consider.
- 7. Lone Working Policy: Annual Review**  
Review this policy and agree any amendments prior to presentation to Full Council for approval.
- 8. Co-Option Policy: Annual Review**  
Review this policy and agree any amendments prior to presentation to Full council for approval.
- 9. Training Plan: Annual Review**  
Review the Training Plan and agree any amendments prior to presentation to Full

Council for approval.

**10. Finance and Governance Toolkit:**

Finance and Governance Toolkit prepared by Welsh Government, SLCC and OVW circulated by the Clerk. Continue with the Self-Assessment, Councillor led part of the Toolkit and resolve the next steps by considering and completing Theme C.

Date of next meeting: Tuesday 15<sup>th</sup> April 2025. Meeting Closed:

Meeting Ref: G/25-03