



Fishguard & Goodwick Town Council
Cyngor Tref Abergwaun ac Wdig
Town Hall, Market Square, Fishguard SA65 9HE
Neuadd Y dre, Abergwaun, Sir benfro, SA65 9HE
Clerk/Clerc: Ms Rachel Thomson
Tel: 01348 874406
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

The **Minutes** of the Governance Committee meeting of Fishguard & Goodwick Town Council held at 7pm on Tuesday 15th April 2025.
The meeting was multilocational.

Clerk: *Rachel Thomson*
Rachel Thomson

Cllr McCarney was in the Chair

Before Town Council business commences, the public session offers members of the public, the opportunity to **comment on items on this agenda, or to bring concerns to the Council**. Members of the public will be limited to three minutes for their comments or question.

Minutes

STANDING ORDERS WERE ADOPTED

1. **Apologies.**

To formally record apologies for absence and to record the attendance of Town Councillors.

Present: Cllrs McCarney, Hughes, Tyrrell, Allison, Davidson and Murphy.

Apologies received: Cllr Shaw (family wedding) and Cllr Morgan (work commitment), it was resolved to accept the apologies.

2. **Declarations of interest.**

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.

None were declared.

3. **Minutes of the previous meeting**

To approve the minutes of the previous meeting, held on 18.03.2025 as a true and accurate record of the meeting.

It was resolved to accept the minutes as a true and accurate record. Proposed Cllr Murphy, seconded Cllr Davidson, unanimous.

4. **Health & Safety Policy: Annual Review**

Review the current Health & Safety Policy, updated by the Clerk and resolve any amendments before recommendation that the Full Council adopt this policy.

It was resolved to present this policy to Full council with the recommendation it be adopted. Proposed Cllr Allison, seconded Cllr Murphy, unanimous.

5. **Anti-Racist Action Plan:**

Following resolution at the March Town Council meeting, review the Anti-Racist Motion prepared by the Clerk for the Town Council to consider.

It was resolved (subject to minor amendments to be actioned by the Clerk) to present this Anti-Racist Action Plan to Full Council with the recommendation it be adopted. Proposed Cllr Allison, seconded Cllr Hughes, majority in favour.

6. Standing Orders: Annual Review

Annual review the current Standing Orders; agree any amendments prior to recommendation to the Full Council to adopt.

It was resolved (subject to one amendment to be actioned by the Clerk) to present the Standing Orders to Full Council with the recommendation they be adopted.

Proposed Cllr Murphy, seconded Cllr Davidson, majority in favour.

A recorded vote was requested by Cllr Allison. Those in favour of the proposal – Cllrs Murphy, Davidson, Hughes and McCarney. Those against – Cllrs Allison and Tyrrell.

7. Noticeboard/What’s On Policy: Annual Review

Annual review the current policy; agree any amendments prior to recommendation to the Full Council to adopt.

It was resolved to present this policy to Full Council with the recommendation it be adopted without amendment; proposed Cllr Hughes, seconded Cllr Allison, unanimous.

8. Concerns & Complaints Policy: Annual Review

Annual review of the current policy; agree any amendments prior to recommendation to the Full Council to adopt.

It was resolved to present this policy (subject to minor amendments to be actioned by the Clerk) to Full Council with the recommendation it be adopted. Proposed Cllr Allison, seconded Cllr Davidson, unanimous.

9. Finance and Governance Toolkit:

Finance and Governance Toolkit prepared by Welsh Government, SLCC and OVW circulated by the Clerk. Continue with the Self-Assessment, Councillor led part of the Toolkit and resolve the next steps by considering and completing Theme C.

Theme C was reviewed and it was agreed to consider Theme D at the next meeting of the Governance Committee.

Date of next meeting: Tuesday 20th May 2025.

Meeting Closed: 8.02pm

Signed:

Date:

Position:

Meeting Ref: G/25-04