



Fishguard & Goodwick Town Council
Cyngor Tref Abergwaun ac Wdig
Town Hall, Market Square, Fishguard SA65 9HE
Neuadd Y dre, Abergwaun, Sir benfro, SA65 9HE
Clerk/Clerc: Ms Rachel Thomson
Tel: 01348 874406
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

The **MINUTES** of the Governance Committee meeting of the Fishguard & Goodwick Town Council held at 7pm on Tuesday 17th June 2025.
The meeting was multilocational.

Clerk: *Rachel Thomson*
Rachel Thomson

Cllr ~~S Hughes~~ Shaw was in the Chair

Before Town Council business commences, the public session offers members of the public, the opportunity to **comment on items on this agenda, or to bring concerns to the Council**. Members of the public will be limited to three minutes for their comments or question.

Minutes

STANDING ORDERS WERE ADOPTED at 7pm

- 1. Apologies.**
To formally record apologies for absence and to record the attendance of Town Councillors.
Present: Cllrs Shaw, Murphy, T Hughes and Churchill
Apologies received: Cllr S Hughes (holiday) and Cllr Davidson (work), it was resolved to accept these apologies.
Absent without apology: Cllr Tyrrell
- 2. Declarations of interest.**
An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.
None were declared
- 3. Minutes of the previous meeting**
To approve the minutes of the previous meeting, held on 20.05.2025 as a true and accurate record of the meeting.
It was resolved to accept the minutes as a true and accurate record. Proposed Cllr Shaw, seconded Cllr Murphy, unanimous.
- 4. Flag and Banner Policy: Annual Review**
Review the current Flag and Banner Policy and resolve to agree any amendments prior to consideration for adoption by the Full Town Council.
Minor amendments to this policy were agreed and it was resolved that it be recommended that Full Council adopt this reviewed policy. Proposed Cllr Murphy, seconded Cllr Churchill, unanimous.
- 5. Bullying and Harassment policy: Annual Review**
Review the current Bullying and Harassment Policy and resolve to agree any amendments prior to consideration for adoption by the Full Town Council.
It was resolved to recommend that Full Council adopt this policy. Proposed Cllr Churchill, seconded Cllr T Hughes, unanimous.

6. Safeguarding Policy: Annual Review

Review the current Safeguarding Policy and resolve to agree any amendments prior to consideration for adoption by the Full Town Council.

It was resolved to recommend that Full Council adopt this policy. Proposed Cllr T Hughes, seconded Cllr Murphy, unanimous.

7. Local Resolution Policy: Annual Review

Review the current Local Resolution Policy and resolve to agree any amendments prior to consideration for adoption by the Full Town Council.

It was resolved to recommend that Full Council adopt this policy. Proposed Cllr Churchill, seconded Cllr Murphy, unanimous.

8. Finance and Governance Toolkit:

Finance and Governance Toolkit prepared by Welsh Government, SLCC and OWW circulated by the Clerk. Continue with the Self-Assessment, Councillor led part of the Toolkit and resolve the next steps by considering and completing Theme D.

It was decided to revisit this item at the next Committee meeting when more members were present.

Date of next meeting: Tuesday 15th July 2025.

Meeting Closed: 7.15pm

Signed:

Date:

Position:

Meeting Ref: G/25-06