



Fishguard & Goodwick Town Council
Cyngor Tref Abergwaun ac Wdig
Town Hall, Market Square, Fishguard SA65 9HE
Neuadd Y dre, Abergwaun, Sir benfro, SA65 9HE
Clerk/Clerc: Ms Rachel Thomson
Tel: 01348 874406
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

The **Minutes** of the Governance Committee meeting of the Fishguard & Goodwick Town Council held at 7pm on Tuesday 15th July 2025.
The meeting was multilocational.

Clerk: *Rachel Thomson*
Rachel Thomson

Cllr S Hughes was in the Chair

Before Town Council business commences, the public session offers members of the public, the opportunity to **comment on items on this agenda, or to bring concerns to the Council**. Members of the public will be limited to three minutes for their comments or question.

Minutes

STANDING ORDERS WERE ADOPTED

- 1. Apologies.**
To formally record apologies for absence and to record the attendance of Town Councillors.
Present: Cllrs S Hughes, Shaw, Murphy, Churchill and T Hughes.
Apologies received: Cllr Davidson (unwell), it was resolved to accept this apology.
- 2. Declarations of interest.**
An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.
None were declared.
- 3. Minutes of the previous meeting**
To approve the minutes of the previous meeting, held on 17.06.2025 as a true and accurate record of the meeting.
It was resolved to accept the minutes as a true and accurate record. Proposed Cllr Shaw, seconded Cllr T Hughes, unanimous.
- 4. Safeguarding Policy: Annual Review**
Review the current Safeguarding Policy and resolve to agree any amendments prior to consideration for adoption by the Full Town Council.
This policy has been updated by Cllr S Hughes and it was resolved to recommend that Full Council adopt this policy. Proposed Cllr Shaw, seconded Cllr Churchill, unanimous.
- 5. Equality and Diversity Policy: Annual Review**
Review the current Equality and Diversity Policy and resolve to agree any amendments prior to consideration for adoption by the Full Town Council.
Subject to a minor amendment, it was resolved to recommend that Full Council adopt this policy. Proposed Cllr Shaw, seconded Cllr T Hughes, unanimous.
- 6. Financial Regulations: Review**
Following receipt of revised model Financial Regulations from OVW, resolve to agree the recommended amendments relating to procurement be accepted and that the

revised policy be put to Full Council for adoption.
It was resolved to recommend that the Full Council should adopt the Financial Regulations with the recommended amendments relating to procurement. Proposed Cllr Shaw, seconded Cllr Churchill, unanimous.

7. Finance and Governance Toolkit:

Finance and Governance Toolkit prepared by Welsh Government, SLCC and OWW circulated by the Clerk. Continue with the Self-Assessment, Councillor led part of the Toolkit and resolve the next steps by considering and completing Theme D. Theme D was reviewed by the Committee and a number of action points were noted. It was resolved continue with the self-assessment at the next Committee meeting where Theme E would be completed.

Date of next meeting: Tuesday 16th September 2025.

Meeting Closed: 7.47pm

Signed:

Date:

Position:

Meeting Ref: G/25-07