



Fishguard & Goodwick Town Council
Cyngor Tref Abergwaun ac Wdig
Town Hall, Market Square, Fishguard SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE
Clerk: Ms Rachel Thomson
Tel: 01348 874406
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

The **MINUTES** of the Finance Committee meeting of the Fishguard & Goodwick Town Council held at 7:00pm on Monday 15th September 2025.

The meeting was multilocational and anyone wishing to attend could do so in person or online.

Town Clerk: ...*Rachel Thomson*
Rachel Thomson

Cllr. Shaw was in the Chair

Before Town Council business commences, the public session offers members of the public, the opportunity to **comment on items on this agenda, or to bring concerns to the Council**. Members of the public will be limited to three minutes for their comments or question.

Minutes

STANDING ORDERS WERE ADOPTED

1. **Apologies.**

To formally record apologies for absence and to record the attendance of Town Councillors.

Present: Cllrs Shaw, McCarney (joined Committee September 2025), Morgan and Davidson.

Absent without apology: Cllr Ryan.

2. **Declarations of interest.**

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.

Item 7: Cllr Morgan declared a personal interest as Chair of the organisation in the grant application.

3. **Minutes of the previous meeting**

To approve the minutes of the previous meeting, held on 21st July 2025, as a true and accurate record of the meeting.

It was resolved to accept the minutes as a true and accurate record. Proposed Cllr Morgan, seconded Cllr Davidson, unanimous.

4. **Budget update and review Summary of Receipts & Payments - Clerk**

Bank Balances as at: 31st August 2025

General Account £51,136.57

Reserve Account £69,814.69

Community Services A/c £13,321.12

Christmas Account £10,405.73

Mayors Charities A/c £16.27

Petty Cash £37.30

No comments or concerns were noted.

5. Grant Application: The Friendship Circle - £500

Review this Tier 1 Grant Application and resolve whether to support this application and, if so, agree the amount of grant awarded.

It was resolved to support this Tier 1 grant application and to award the full amount requested of £500. Proposed Cllr McCarney, seconded Cllr Morgan, unanimous.

6. Grant Application: Peninsula Community Pod - £1,500

Review this Tier 2 Grant Application and resolve a recommendation for consideration by the Full Council at the next available meeting.

This application was reviewed, and it was felt more information was needed prior to any recommendation for Full Council to consider. It was resolved for the Clerk to follow up on a number of points with the applicant and for the application to be revisited at the next meeting of the Finance Committee. Proposed Cllr McCarney, seconded Cllr Morgan, unanimous.

7. Grant Application: Ein Hanes - £388

Review this Tier 1 Grant Application and resolve whether to support this application and, if so, agree the amount of grant awarded.

Cllr Morgan left the room whilst this application was considered.

It was resolved to support this Tier 1 grant application for the full amount requested of £388. Proposed Cllr Davidson, seconded Cllr McCarney, unanimous.

8. Online Security:

Currently, the Town Council has no specific security for the IT hardware and software owned and operated by the Council. Resolve to take the additional security software (ESET) offered by the Town Council's current IT support company at a cost of £21 plus Vat per computer.

It was resolved to purchase the additional security software (ESET) offered by the Town Council's current IT support company, for the 3 computers currently owned and used by the Town Council, at a cost of £21 plus Vat per computer (annually). Proposed Cllr Morgan, seconded Cllr Davidson, unanimous.

9. Christmas Tree Quote:

Following confirmation that the Town Council's current provider of the annual Christmas Tree for the Golden Mile is no longer able to provide this service, review the quotes sourced by the Clerk and resolve a company to place an order with, with final authorisation at the next available Full Council meeting.

Following a review of the three quotes sourced by the Clerk, it was resolved to proceed with the order from Pen Parc Trees at a cost of £324 including Vat and delivery.

Proposed Cllr McCarney, seconded Cllr Davidson, unanimous. As the cost is under £500, it comes under the delegated power of the Finance Committee so does not need consideration at Full Council.

10. Invoices for payment: Clerk.

The following invoices have been received and future payment dates have been scheduled following authorisation by Finance Committee.

Right Price Print	£27.60	Twinning Document printing
Fishguard Sports AFC	£1,000	Town Council Grant (TC/25-09)
Canolfan Plant Jig-So	£1,000	Town Council Grant (TC/25-09)
Fishguard Bay Food Festival	£1,000	Town Council Grant (TC/25-09)
Fishguard NYE Event	£1,500	Town Council grant (TC/25-09)
Eisteddfod 2026	£1,500	Donation (TC/25-09)

It was resolved to authorise these payments and the associated paperwork was signed by two Councillors. Proposed Cllr McCarney, seconded Cllr Davidson, unanimous.

11. Direct Debits, Debit Card and pre-authorised payments.

The following payments have been approved at Full Council or by committee. For your information only.

OneCom July	£37.20	Monthly phone & fibre
One Com August	£37.20	Monthly phone & fibre
PCC July	£806.59	Monthly Rent of Offices
PCC August	£806.59	Monthly Rent of Offices
Payroll July	£2,453.36	Salary/Pension/HMRC
Payroll August	£2,352.27	Salary/Pension/HMRC
Curry's	£1,298.00	New IT equipment (TC/25-03(22))

The above payments were noted.

12. Internal Transfers For Information only

15.07.25	£4,833.33	Community to current (library contribution)
09.09.25	£10,000	Current to Community

The above transfers were noted.

13. Payments made by Clerk.

The following purchase made by the Clerk under Financial Regulation 5.15, in conjunction with the Chair of Council:

28.07.25: Postage	£4.65	Postage
23.07.25: Abersign	£82.00	Newsletter printing
15.07.25: Penrallt GC	£225.00	In Bloom prizes
17.07.25: Tesco	£8.10	In Bloom presentation event
17.07.25: Co-op	£41.64	In Bloom presentation event
17.07.25: Bettabuys	£7.47	Stationery
17.07.25: Stinky Ink	£19.36	Ink for printer

The above payments were noted.

Date of next meeting: Monday 20th October 2025 Meeting Closed: 7.37pm

Signed: Date:

Position:

Meeting Ref: F/25-09