



Fishguard & Goodwick Town Council  
Cyngor Tref Abergwaun ac Wdig  
Town Hall, Market Square, Fishguard SA65 9HE  
Neuadd Y dre, Abergwaun, Sir benfro, SA65 9HE  
Clerk/Clerc: Ms Rachel Thomson  
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Dear Council Member,

The **MINUTES** of the Governance Committee meeting of the Fishguard & Goodwick Town Council held at 7pm on Tuesday 21<sup>st</sup> October 2025.  
The meeting was multilocational.

Clerk: *Rachel Thomson*  
Rachel Thomson

Cllr S Hughes was in the Chair

Before Town Council business commences, the public session offers members of the public, the opportunity to **comment on items on this agenda, or to bring concerns to the Council**. Members of the public will be limited to three minutes for their comments or question.

### Minutes

#### STANDING ORDERS WERE ADOPTED at 7.03pm

- 1. Apologies.**  
To formally record apologies for absence and to record the attendance of Town Councillors.  
Present: Cllrs S Hughes, Shaw, Churchill, Murphy, T Hughes (online) and Davidson (online).
- 2. Declarations of interest.**  
An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.  
None were declared.
- 3. Minutes of the previous meeting**  
To approve the minutes of the previous meeting, held on 16.09.2025 as a true and accurate record of the meeting.
- 4. Social media Policy: Annual Review**  
Review this policy, agree any amendments and resolve to recommend the policy be adopted at the next available Full Council meeting.  
Subject to an agreed amendment, it was resolved to recommend that Full Council adopt this policy at then next available meeting. Proposed Cllr Shaw, seconded Cllr Churchill, unanimous.
- 5. Communication Guidance: Annual Review**  
Review this policy, agree any amendments and resolve to recommend the policy be adopted at the next Full council meeting.  
It was resolved to recommend that Full Council adopt this policy at the next available meeting. Proposed Cllr Shaw, seconded Cllr Murphy, unanimous.
- 6. Finance and Governance Toolkit:**  
Finance and Governance Toolkit prepared by Welsh Government, SLCC and OWW circulated by the Clerk. Continue with the Self-Assessment, Councillor led part of the Toolkit and resolve the next steps by considering and completing Theme F.  
The Committee reviewed Theme F and it was resolved that the Clerk would produce

a summary report of the Toolkit for consideration at the January 2026 meeting

Date of next meeting: Tuesday 18<sup>th</sup> November 2025.

Meeting Closed: 7.20pm

Signed: .....

Date: .....

Position: .....

Meeting Ref: G/25-10