



Fishguard & Goodwick Town Council
Cyngor Tref Abergwaun ac Wdig
Town Hall, Market Square, Fishguard SA65 9HE
Neuadd Y dre, Abergwaun, Sir benfro, SA65 9HE
Clerk/Clerc: Ms Rachel Thomson
Tel: 01348 874406
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

You are hereby summoned to attend a Governance Committee meeting of the Fishguard & Goodwick Town Council at 7pm on Tuesday 20th January 2026.

The meeting will be multilocational. Please ask the Clerk if you require an online link.

Clerk: *Rachel Thomson*
Rachel Thomson

Cllr S Hughes will be in the Chair

Before Town Council business commences, the public session offers members of the public, the opportunity to **comment on items on this agenda, or to bring concerns to the Council**. Members of the public will be limited to three minutes for their comments or question.

Agenda

STANDING ORDERS TO BE ADOPTED

- 1. Apologies.**
To formally record apologies for absence and to record the attendance of Town Councillors.
- 2. Declarations of interest.**
An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.
- 3. Minutes of the previous meeting**
To approve the minutes of the previous meeting, held on 18.11.2025 as a true and accurate record of the meeting.
- 4. Lone Working Policy: Annual Review**
Review this policy, agree any amendments and resolve to recommend the policy be adopted at the next available Full Council meeting.
- 5. Freedom Of Information Act 2000 Policy (FOIA)**
Review this policy and resolve to recommend the policy be adopted at the next available Full Council meeting.
- 6. Habitual or Vexatious Complaints Policy:**
Review this policy, agree any amendments and resolve to recommend the policy be adopted at the next available Full Council meeting.
- 7. Finance and Governance Toolkit:**
Finance and Governance Toolkit prepared by Welsh Government, SLCC and OWW which has been considered by this Committee at previous Governance Committee meetings. Review the document which been updated by the Clerk with the Committee considerations, along with a summary of action points prepared by the Clerk. Resolve any action plan to be reviewed by Full council.

Date of next meeting: Tuesday 17th February 2026 .

Meeting Closed:

Meeting Ref: G/26-01