



Fishguard & Goodwick Town Council
Cyngor Tref Abergwaun ac Wdig
Town Hall, Market Square, Fishguard SA65 9HE
Neuadd Y dre, Abergwaun, Sir benfro, SA65 9HE
Clerk/Clerc: Ms Rachel Thomson
Tel: 01348 874406
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

The **MINUTES** of the Governance Committee meeting of the Fishguard & Goodwick Town Council held at 7pm on Tuesday 18th November 2025.

The meeting was multilocational.

Clerk: *Rachel Thomson*
Rachel Thomson

Cllr ~~S Hughes~~ Shaw was in the Chair

Before Town Council business commences, the public session offers members of the public, the opportunity to **comment on items on this agenda, or to bring concerns to the Council**. Members of the public will be limited to three minutes for their comments or question.

Minutes

STANDING ORDERS WERE ADOPTED

1. **Apologies.**

To formally record apologies for absence and to record the attendance of Town Councillors.

Present: Cllrs Shaw, Churchill, T Hughes, Murphy and Davidson.

Apology received: Cllr S Hughes (holiday), it was resolved to accept this apology.

2. **Declarations of interest.**

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.

None were declared.

3. **Minutes of the previous meeting**

To approve the minutes of the previous meeting, held on 21.10.2025 as a true and accurate record of the meeting.

It was resolved to accept the minutes as a true and accurate record. Proposed Cllr T Hughes, seconded Cllr Murphy, unanimous.

4. **Terms of Reference CAT and Library Services Working Group: Annual Review**

Review this policy, agree any amendments and resolve to recommend the policy be adopted at the next available Full Council meeting.

It was resolved to recommend that Full Council adopt the Terms of Reference for the Working Group. Proposed Cllr Churchill, seconded Cllr Murphy, unanimous.

5. **Biodiversity Report: Triennial Review**

Section 6 of the Environment Act 2016 requires the Town Council to publish a report outlining what has been done to comply with the statutory duty. Review this report, prepared by Cllr Morgan and the Clerk, agree any amendments and resolve to recommend the report be adopted at the next Full council meeting.

Subject to a number of grammatical corrections to be actioned by the Clerk, it was resolved to recommend that Full Council adopt this Biodiversity Report. Proposed Cllr Churchill, seconded Cllr T Hughes, unanimous.

Date of next meeting: Tuesday 16th December 2025.

Meeting Closed: 7.10pm

Signed:

Position:

Position:

Meeting Ref: G/25-11