



Fishguard & Goodwick Town Council  
Cyngor Tref Abergwaun ac Wdig  
Town Hall, Market Square, Fishguard SA65 9HE  
Neuadd Y dre, Abergwaun, Sir benfro, SA65 9HE  
Clerk/Clerc: Ms Rachel Thomson  
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Dear Council Member,

The **MINUTES** of the Governance Committee meeting of the Fishguard & Goodwick Town Council held at 7pm on Tuesday 17<sup>th</sup> February 2026.

The meeting was multilocational.

Clerk: *Rachel Thomson*  
Rachel Thomson

Cllr S Hughes was in the Chair

Before Town Council business commences, the public session offers members of the public, the opportunity to **comment on items on this agenda, or to bring concerns to the Council**. Members of the public will be limited to three minutes for their comments or question.

### Minutes

#### STANDING ORDERS WERE ADOPTED

- 1. Apologies.**  
To formally record apologies for absence and to record the attendance of Town Councillors.  
Present: Cllrs S Hughes, Shaw, T Hughes, Murphy and Davidson (online).  
Apology received: Cllr Churchill (unwell), it was resolved to accept this apology.
- 2. Declarations of interest.**  
An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.  
None were declared.
- 3. Minutes of the previous meeting**  
To approve the minutes of the previous meeting, held on 20.01.2026 as a true and accurate record of the meeting.  
It was resolved to accept the minutes as a true and accurate record. Proposed Cllr Shaw, seconded Cllr Murphy, unanimous.
- 4. Data Protection Policy: Annual Review**  
Review this policy, agree any amendments and resolve to recommend the policy be adopted at the next available Full Council meeting.  
It was resolved to recommend that Full council adopt this policy. Proposed Cllr T Hughes, seconded Cllr Shaw, unanimous.
- 5. Training Plan: Annual Review**  
Review this policy, agree any amendments and resolve to recommend the policy be adopted at the next available Full Council meeting.  
It was resolved to recommend that Full Council adopt this policy. Proposed Cllr Shaw, seconded Cllr Davidson, unanimous.
- 6. Disciplinary Procedure: Annual Review**  
Review this policy, agree any amendments and resolve to recommend the policy be adopted at the next available Full Council meeting.  
It was resolved to make the proposed amendments and to recommend that Full

Council adopt this policy. Proposed Cllr Shaw, seconded Cllr Murphy, unanimous.

Signed: .....

Date: .....

Position: .....

Date of next meeting: Tuesday 17<sup>th</sup> March 2026 .

Meeting Closed: 7.22pm

Meeting Ref: G/26-02

DRAFT