Fishguard & Goodwick Town Council
Cyngor Tref Abergwaun ac Wdig
Town Hall, Market Square, Fishguard SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE
Clerk: Ms Rachel Thomson
Tel: 01348 874406
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

The **MINUTES** of the Finance Committee meeting of the Fishguard & Goodwick Town Council held at 7:00pm on Monday 21st September 2026.
The meeting was multilocational and anyone wishing to attend could do so in person or online.

Town Clerk: …*Rachel Thomson*
Rachel Thomson
Cllr. ~~T Hughes~~ McCarney was in the Chair

Before Town Council business commences, the public session offers members of the public, the opportunity to **comment on items on this agenda, or to bring concerns to the Council**. Members of the public will be limited to three minutes for their comments or question.

Minutes

STANDING ORDERS WERE ADOPTED

1. **Apologies.**
   To formally record apologies for absence and to record the attendance of Town Councillors.
   Present: Cllrs McCarney, S Hughes (online) and Davidson (online).
   Apologies received: Cllrs T Hughes (working) and Allison (unwell), it was resolved to accept these apologies.

2. **Declarations of interest.**
   An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.
   Cllr S Hughes declared a personal and pecuniary interest in item 6.

3. **Minutes of the previous meeting**
   To approve the minutes of the previous meeting, held on 20th July 2026, as a true and accurate record of the meeting.
   It was resolved to accept the minutes as a true and accurate record. Proposed Cllr S Hughes, seconded Cllr Davidson, unanimous.

4. **Budget update and review Summary of Receipts & Payments - Clerk**

Bank Balances as at:	31st August 2026
General Account	£18,079.59
Reserve Account	£70,822.28
Community Services A/c	£17,941.60
Christmas Account	£10,252.53
Mayors Charities A/c	£17.23
Petty Cash	£93.95

No comments or concerns were noted.

5. **Grant Application: Trove Fishguard CIC - £500**
   Review this Tier 1 grant application for £500 and resolve whether to support this application and agree an amount to be awarded.
   It was resolved to support this Tier 1 grant application for the full amount requested of £500. Proposed Cllr S Hughes, seconded Cllr McCarney, unanimous.

6. **Grant Application: F&G Community Events Association - £1,000**
   Review this Tier 2 grant application for £1,000 and resolve whether to recommend that Full Council should support this application and for what amount.
   Due to a Cllr declaration of personal and prejudicial interest, the Committee was no longer quorate to consider this grant application and it was decided to defer for consideration at the next Full Council meeting.

7. **Christmas Tree 2026:**
   Resolve if the Town Council should purchase the Christmas Tree for the Golden Mile from the same supplier as the previous year, as per the quote provided for this year.
   It was resolved to proceed with the purchase of the Christmas Tree as quoted. Proposed Cllr McCarney, seconded Cllr S Hughes, unanimous.

8. **Newsletter Dispensers:**
   Resolve for the Clerk to purchase A4 dispensers for display of the Town Council Newsletter in appropriate locations, based on the quote provided.
   It was resolved to purchase the A4 dispensers for display of the Town Council Newsletter. Proposed Cllr Davidson, seconded Cllr S Hughes, unanimous.

9. **Town Council Stickers:**
   Resolve for the Clerk to proceed with the design and ordering of bespoke stickers for the Newsletter leaflet dispensers whilst holding a stock for future use, based on the quote provided.
   It was resolved to proceed with producing a Town Council sticker for the leaflet dispensers and other uses going forward. Proposed Cllr S Hughes, seconded Cllr Davidson, unanimous.

10. **Invoices for payment: Clerk.**
    The following invoices have been received and future payment dates have been scheduled following authorisation by Finance Committee.

Fishguard Garden Centre	£4,939.20	Part payment of annual floral contract.
PCC	£4,833.33	Part payment towards library services
PCC	£300.00	Lower Town Play Park equipment
One Voice Wales	£44.00	Councillor Training
Fishguard sea Cadets	£422.40	Town Council Grant
Cwmni Mara CIC	£500.00	Town Council Grant

    It was resolved to authorise these bank payments as described. Proposed Cllr Davidson, seconded Cllr S Hughes, unanimous.

11. **Direct Debits, Debit Card and pre-authorised payments.**
    The following payments have been approved at Full Council or by committee. For your information only.

OneCom July	£39.94	Monthly phone & fibre
OneCom August	£39.94	Monthly phone & fibre
PCC July	£806.59	Monthly Rent of Offices
PCC August	£806.59	Monthly rent of Offices
Payroll July	£2,743.50	Salary/Pension/HMRC
Payroll August	£2,493.88	Salary/Pension/HMRC

    The above regular payments were noted.

12. **Internal Transfers** **For Information only**
    None to Report

13. **Payments made by Clerk.**
    The following purchase made by the Clerk under Financial Regulation 5.15, in conjunction with the Chair of Council:

Amazon	£23.97	Ink for printer
Cor Abergwaun	£400.00	Town Council Grant
Abersign	£91.00	Newsletter printing
Amazon	£12.37	Stationery
Penrallt Garden Centre	£300.00	F&G In Bloom prizes
Co-op	£35.84	F&G In Bloom presentation event
Bettabuys	£20.93	F&G In Bloom – certificate frames
The Flower Garden	£24.00	Civic Service reception

The above payments were noted.

Date of next meeting: Monday 19th October 2026 Meeting Closed: 7.15pm

Signed: …….. Date: ……

Position: ……..

Meeting Ref: F/26-09